

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA COUNCIL MEETING TUESDAY, OCTOBER 8, 2024 FOLLOWING THE PUBLIC MEETING

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES – September 24, 2024 Regular Council Meeting Minutes.

5. APPROVAL OF ACCOUNTS – September 2024

6. PRESENTATION AND DELEGATIONS

- (a) Near North Trail Association – Jessica Reynolds – South Shore Snowmobile Club
- (b) JL Richards Tara Michauville and Jason Ferrigan – Official Plan Review

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – General Update
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
 - 2024 Residential Tax Rate Comparison (Encl.)
- (c) Committee Reports
 - Letter, Powassan and District Public Library (Encl.)
 - Minutes, North Bay Mattawa Conservation Authority, August 14, 2024 (Encl.)
 - Minutes, North Bay Parry Sound District Health Unit, June 26, 2024 (Encl.)
- (d) Correspondence
 - AMO Watchfile, September 26, 2024 (Encl.)
 - AMO Watchfile, October 3, 2024 (Encl.)

9. REVIEW BUDGET REPORT – Printed September 5, 2024

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

11. NEW BUSINESS

- (a) By-law 2024-27, to authorize the signing of an agreement with OPP for 911 Services Encl.)
- (b) By-law 2024-28, by-law to stop up and close lakeshore road allowance (in front of broken lot 16 Con. 13) (Encl.)
- (c) Memo from CAO Jenny Leblond Re: Snowmobile and OPP Traffic Stats (Encl.)
- (d) Memorandum of Understanding – South Shore Restoule Snowmobile Club (Encl.)
- (e) Memo from CAO Jenny Leblond, Re: Mun. Housing Infrastructure Program (Encl.)
- (f) Invitation to attend the Bonfield Remembrance Day Ceremony (Encl.)
- (g) Invitation to attend the Callander Legion Remembrance Day Ceremony (Encl.)
- (h) Resolution to proclaim Oct 20 to 26 as Local Government Week (Encl.)
- (i) Discussion Community Sport and Recreation infrastructure Fund (Encl.)
- (j) Royal Canadian Legion Ontario Command – 12th Annual Military Service Recognition Book (Encl.)
- (k) Resolution Support, East Ferris re: Combined ROMA & AMO Conference(Encl.)
- (l) Resolution support, the Town of Cobourg re: importation of lithium-ion batteries (Encl.)
- (m) Resolution support from the Township of Amaranth Re: update to Municipal Elections Act (Encl.)

12. ADJOURNMENT

- (a) By-law 2024-29 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

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MINUTES COUNCIL MEETING TUESDAY, SEPTEMBER 24, 2024 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:05 p.m., with Councillors Paul Sharp, Bernadette Kerr, Claire Riley and Nunzio Scarfone. Staff member present was CAO Jenny Leblond. There were 9 members of the public in attendance, none online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-196 Paul Sharp and Nunzio Scarfone: Be it resolved that the Agenda for this meeting be adopted as printed. **‘Carried’**

4. ADOPTION OF MINUTES – September 10, 2024 Regular Council Meeting Minutes

Resolution 2024-197 Claire Riley and Bernadette Kerr: Be it resolved that the Minutes of the September 10, 2024 Regular Council Meeting, be adopted as printed and circulated. **‘Carried’**

5. APPROVAL OF ACCOUNTS – None

6. PRESENTATIONS AND DELEGATIONS

(a) Denny Sharp – Invasive Phragmites – Volunteer Work (Encl.)
Discussion followed in new business.

7. OPEN FORUM

South Shore Restoule Snowmobile Club introduced themselves

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – General Update
- Mayor and Councilor’s AMO Conference Report (Encl.)

(b) Committee Reports

- Minutes, Golden Sunshine, August 13, 2024 (Encl.)
- Budget Update July 2024, Cassellholme Redevelopment (Encl.)

(c) Correspondence

- Letter, Ontario Aggregate Resources Corporation Re: Licence Fee Disbursement (Encl.)
- AMO Watchfile, September 19, 2024

Resolution 2024-198 Paul Sharp and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – None

10. PUBLIC WORKS REPORTS - None

11. NEW BUSINESS

(a) Personal Service Agreement – Bryan Brookes, Alternate Community Emergency Management Coordinator (Encl.)

Resolution 2024-199 Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and CAO to sign and execute the Personal Services Agreement between the Township of Chisholm and Bryan Brookes, for the Alternate Community Emergency Management Coordinator. **‘Carried’**

(b) Memorandum of Understanding – South Shore Restoule Snowmobile Club (Encl.)

Resolution 2024-200 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the CAO to execute the Memorandum of Understanding for the South Shore Restoule Snowmobile Club Trails for the 2024-2025 Season. **‘Deferred’**

(c) Discussion/Resolution Re: Presentation Invasive Phragmites – Volunteer Work

Resolution 2024-201 Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm receives the presentation from Denny Sharp regarding Invasive Phragmites. And further gives the following permission for the resident volunteer group, **pending approval of each project/works by the CAO**, to:

- Work on Township Road Allowance to remove Phragmites on Memorial Park Drive and Chiswick Line. (any private property needs to have permission from property owners)
- Be covered under the Township’s Insurance for liability, when working on Township property.
- Dispose of the phragmites as directed by the Public Works Supervisor and with the Public Works staff assistance; and
- Partner with the Township to apply for grants to assist with the management of the invasive phragmites, and
- Working group to develop a road safety plan in conjunction with public works department.

‘Carried’

(d) Memo to Council from CAO Re: ARU 1933 Memorial Park Drive. (Encl.)

Resolution 2024-202 Paul Sharp and Nunzio Scarfone: Be it resolved that Council finds the application to be complete and directs the applicant and staff to administer the requisite process to amend the Township’s Zoning by-law to authorize an additional residential unit together with an exemption to the home industry regulations to authorize a limited area of outdoor storage. **‘Carried’**

(e) Memo to Council from CAO Re: ZBA Sawmill 1493 Chiswick Line (Encl.)

Resolution 2024-203 Nunzio Scarfone and Paul Sharp: Be it resolved that Council is of the view that the applicant's sawmill and accessory outdoor storage would set a poor precedent and/or cannot be mitigated, the applicant should be advised accordingly that their application is unlikely to be supported. **'Defeated'**

Resolution 2024-203(a) Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm is of the view that the applicant's sawmill and accessory outdoor storage could be mitigated through location, floor area and open storage area regulations together with site plan requirements for fencing and/or landscaping, the applicant should be advised to submit an application for a zoning by-law amendment for Councils' consideration. **'Carried'**

(f) Resolution to approve the Powassan and District Union Public Library 2024 Budget (Encl.)

Resolution 2024-204 Nunzio Scarfone and Paul Sharp: Be it resolved that the Council of the Township of Chisholm receives the Powassan and District Union Public Library 2024 Revised Final Budget, total amount to be paid \$28,548.46, And further that the surplus budgeted amount for the Library 2024 Levy of \$5,097.64, be placed into Reserves for use in 2025 towards the expected levy increase. **'Carried'**

(g) Invitation to attend the East Ferris Remembrance Day Ceremony (Encl.)

Resolution 2024-205 Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes Mayor Gail Degagne to attend the Municipality of East Ferris Remembrance Day Ceremony on Saturday November 9th, 2024 at 10:30 a.m. **'Carried'**

12. ADJOURNMENT

(a) By-law 2024-26 being a By-law to confirm the proceedings of the council meeting.

Resolution 2024-206 Bernadette Kerr and Claire Riley: Be it resolved that By-law 2024-26, being a by-law to confirm the proceedings of Council at the September 24, 2024 Council meeting, be read a first, second and third time, and passed this September 24, 2024. **'Carried'**

(b) Resolution re: Adjournment.

Resolution 2024-207 Nunzio Scarfone and Bernadette Kerr: Be it resolved that Council now adjourn this meeting and to meet again on October 8, 2024. **'Carried'**

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name	

DEPARTMENT 5000 Education Req Separate

Department Totals : 8,720.63

Computer Paid Total : 209,426.89

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	209,426.89
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	209,426.89

Payroll - September 2024

(2 payroll)

Administration		\$ 12,313.70
Council		\$ 1,454.19
By-Law Enforcement		\$ -
Fire Department		\$ 826.54
Public Works Department:	Full-time	\$ 16,186.02
	Part-time and Landfill	\$ 1,247.68
TOTAL		\$ 32,028.13

Council/Board Report By Dept-(Computer)



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 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0100 Council					
BKERR	KERR BERNADETTE				
AUG 2024	MILEAGE		119 03-Sep-2024	03-Sep-2024	
1-4-0100-1120	Travel & Conferences				53.68
KING DAVID	KING DAVID				
2	INTEGRITY COMMISSIONER SERVICES		121 04-Sep-2024	04-Sep-2024	
1-4-0100-1160	Expenses re: Intergrity Commissioner				847.50
SCAR	SCARFONE ANNUNZIATO				
AUG 2024	MILEAGE AMO		119 03-Sep-2024	03-Sep-2024	
1-4-0100-1120	Travel & Conferences				427.00
Department Totals :					1,328.18

DEPARTMENT 0300 Administration					
ALL01	ALLSTREAM				
AUG 2024	LONG DISTANCE PHONE CHARGES		119 03-Sep-2024	03-Sep-2024	
1-4-0300-1620	Telephone & Fax				12.06
SEPT 2024	LONG DISTANCE CHARGES		129 10-Sep-2024	10-Sep-2024	
1-4-0300-1620	Telephone & Fax				11.69
AMC01016	AMCTO - ZONE 7				
OCT 2024	AMCTO ZONE 7 REGISTRATIONS		127 09-Sep-2024	09-Sep-2024	
1-4-0300-1430	Admin. Training				225.00
BEL02000	BELL CANADA				
SEPT 2024	OFFICE PHONE AND FAX		131 17-Sep-2024	17-Sep-2024	
1-4-0300-1620	Telephone & Fax				304.35
CAN03009	CANADA POST P				
OCT 2024	NEWSLETTER		127 09-Sep-2024	09-Sep-2024	
1-4-0300-1630	Postage				108.10
DLL	DLL FINANCIAL SOLUTIONS				
SEPT 2024	POSTAGE METER RENTAL		131 17-Sep-2024	17-Sep-2024	
1-4-0300-1530	Contracted Office Services				169.33
FPTELESAT	FP TELESET				
SEPT 2024	POSTAGE FOR MACHINE		127 09-Sep-2024	09-Sep-2024	
1-4-0300-1630	Postage				791.00
FRE90494	FRED DEAN				
AUG 2024	TRAINING		119 03-Sep-2024	03-Sep-2024	
1-4-0300-1430	Admin. Training				508.50
GRA07018	GRAND & TOY				
129211	OFFICE SUPPLIES		131 17-Sep-2024	17-Sep-2024	
1-4-0300-1610	Office Supplies				101.69
HYD15001	HYDRO ONE				
SEPTEMBER	BUILDING HYDRO		121 04-Sep-2024	04-Sep-2024	
1-4-0300-1498	Office Expenses				147.98
JEY	2609614 ONTARIO INC				
10248	SHREDDING		129 10-Sep-2024	10-Sep-2024	
1-4-0300-1610	Office Supplies				140.24
LBEL	LBEL INC				
2718088	PRINTER LEASE		127 09-Sep-2024	09-Sep-2024	

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 2
 Date : Oct 03, 2024 Time : 11:57 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0300	Administration				
1-4-0300-1530	Contracted Office Services				198.79
LIMIT	LIMITLESS ELECTRICAL SOLUTIONS INC				
642	BASEBOARD HEATERS	131	17-Sep-2024	17-Sep-2024	
1-4-0300-1498	Office Expenses				2,160.74
NORTHERN B	NORTHERN MELCARM GROUP				
1008777	PHOTOCOPIER CHARGES	127	09-Sep-2024	09-Sep-2024	
1-4-0300-1530	Contracted Office Services				199.34
PUR16006	PUROLATOR COURIER LTD.				
500061097	SHIPPING	121	04-Sep-2024	04-Sep-2024	
1-4-0300-1630	Postage				8.31
SUNLIF01	SUN LIFE ASSURANCE COMPANY OF CANADA				
SEPT 2024	GRP INS PREMIUMS	121	04-Sep-2024	04-Sep-2024	
1-4-0300-1480	Benefits - Group Insurance				1,766.42
SUNWIRE	SUNWIRE INC				
SEPT 2024	PHONE SYSTEM	121	04-Sep-2024	04-Sep-2024	
1-4-0300-1620	Telephone & Fax				140.12
TELUS	TELUS				
AUG AND SEP	CELLULAR PHONES	131	17-Sep-2024	17-Sep-2024	
1-4-0300-1621	Cell Phone				193.50
Department Totals :					7,187.16

DEPARTMENT 0400	General Government				
PUR16006	PUROLATOR COURIER LTD.				
505050099	SHIPPING RE TAX REGISTRATIONS	121	04-Sep-2024	04-Sep-2024	
1-4-0400-1675	Tax Registration Expenses				8.73
580051722	TAX REGISTRATION LETTER	129	10-Sep-2024	10-Sep-2024	
1-4-0400-1675	Tax Registration Expenses				8.73
RUS18030	RUSSELL CHRISTIE, MILLER				
034-011	LEGAL FEES	127	09-Sep-2024	09-Sep-2024	
1-4-0400-1680	Legal Fees				136.45
VS	VS GROUP				
2663,2689	EMAIL HOSTING	119	03-Sep-2024	03-Sep-2024	
1-4-0400-2805	Web Site				321.23
Department Totals :					475.14

DEPARTMENT 0500	Fire Department				
BEL02000	BELL CANADA				
09-2024	FIRE DEPT PHONE	131	17-Sep-2024	17-Sep-2024	
1-4-0500-2135	Communications				41.50
HYD15001	HYDRO ONE				
SEPTEMBER	BUILDING HYDRO	121	04-Sep-2024	04-Sep-2024	
1-4-0500-2235	Heat & Hydro				147.98
KROWN SF	KROWN DISCOUNT HAND CAR WASH				
48372	RUST CONTROL	127	09-Sep-2024	09-Sep-2024	
1-4-0500-2150	Equipment Maintenance				1,000.05
LEWIS002	LEWIS MOTOR SALES (NORTH BAY) INC.				

TOWNSHIP OF CHISHOLM
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AP5130 Page : 3
 Date : Oct 03, 2024 Time : 11:57 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0500 Fire Department					
7169	TRUCK RENTAL		127 09-Sep-2024	09-Sep-2024	
1-4-0500-2140	Training				232.33
LINDE01 LINDE CANADA LIMITED					
44962576	CYLINDER RENTAL		129 10-Sep-2024	10-Sep-2024	
1-4-0500-2160	Health & Safety				134.98
MAR19030 MARCEL SAUVE					
SEPT 2024	FUEL FOR TRUCK RENTAL AND DZ TESTING		131 17-Sep-2024	17-Sep-2024	
1-4-0500-2140	Training				141.58
POW16033 POWASSAN HOME HARDWARE					
89065	ROPE		131 17-Sep-2024	17-Sep-2024	
1-4-0500-2125	Materials & Supplies				9.37
TELUS TELUS					
AUG AND SEP	CELLULAR PHONES		131 17-Sep-2024	17-Sep-2024	
1-4-0500-2135	Communications				276.23
TRANSCANAD TRANSCANADA SAFETY					
56913	VESTS		133 24-Sep-2024	24-Sep-2024	
1-4-0500-2125	Materials & Supplies				120.92
Department Totals :					2,104.94
<hr/>					
DEPARTMENT 0800 Building Bylaw Enforcement					
TOW20022 MUNICIPALITY OF EAST FERRIS					
2928	BUILDING INSPECTION JULY		121 04-Sep-2024	04-Sep-2024	
1-4-0800-2410	Bldg. Insp. Salaries				2,330.06
1-4-0800-2420	Bldg. Insp. - Other Expenses				500.70
Department Totals :					2,830.76
<hr/>					
DEPARTMENT 1000 Other Protections					
MIN13004 MINISTER OF FINANCE					
302308241312	POLICING COSTS JULY		131 17-Sep-2024	17-Sep-2024	
1-4-1000-0050	Policing Costs				13,465.96
Department Totals :					13,465.96
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DEPARTMENT 1100 Public Works					
15252300 15252300 CANADA INC					
2024-08-29-230	ASPHALT PATCHING		125 05-Sep-2024	05-Sep-2024	
1-4-1100-3119	Cold Mix/Crushed Asphalt				13,338.17
ARNS ARNSTEIN INDUSTRIAL EQUIP					
144338	OIL PRESSURE SENSOR		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3212	Grader Parts and Repairs				220.36
144527	FILTERS		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3212	Grader Parts and Repairs				494.86
BEL02000 BELL CANADA					
SEPTEMBER 2	GARAGE PHONE		131 17-Sep-2024	17-Sep-2024	
1-4-1100-3710	Garage - Telephone				50.54
BMR01 BMR MANUFACTURING INC					

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
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 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1100	Public Works				
405111	SIGNAGE		121 04-Sep-2024	04-Sep-2024	
1-4-1100-3760	Signage				48.50
BRIANS BRIAN'S HEAVY EQUIPMENT REPAIR					
202064	LOW ENGINE OIL PRESSURE		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3212	Grader Parts and Repairs				435.05
CRD CRD CREIGHTON					
299212	PARTS		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3242	Backhoe Parts and Repairs				467.74
GIN90395 GIN-COR INDUSTRIES INC					
87428	PARTS AND LABOR		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3272	Freighliner Parts and Repairs				13,413.10
HEA90471 HEATHER HENRY					
AUG 2023	CLOTHING		119 03-Sep-2024	03-Sep-2024	
1-4-1100-3770	Boots and Clothing Allowance				114.00
HEB08001 H E BROWN SUPPLY CO. LTD.					
889552	SHOP SUPPLIES		127 09-Sep-2024	09-Sep-2024	
1-4-1100-3120	Materials & Shop Supplies				178.89
889554	KIT		127 09-Sep-2024	09-Sep-2024	
1-4-1100-3272	Freighliner Parts and Repairs				133.54
893754	MARKER AND LAMPS		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3272	Freighliner Parts and Repairs				33.07
1-4-1100-3227	Western Star 2005 Parts and Repairs				33.07
1-4-1100-3222	Western Star 2024 Parts and Repairs				33.07
893755	SHOP SUPPLIES		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3120	Materials & Shop Supplies				38.53
896456	OIL		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3222	Western Star 2024 Parts and Repairs				321.32
1-4-1100-3272	Freighliner Parts and Repairs				321.32
1-4-1100-3282	Excavator Parts and Repairs				321.32
1-4-1100-3227	Western Star 2005 Parts and Repairs				321.32
HYD15001 HYDRO ONE					
2024-09	GARAGE HYDRO		121 04-Sep-2024	04-Sep-2024	
1-4-1100-3720	Garage - Hydro				145.88
IND09008 INDEPENDENT TIRE SERVICE					
044657	FLAT REPAIR		133 24-Sep-2024	24-Sep-2024	
1-4-1100-3242	Backhoe Parts and Repairs				124.30
JEFF JEFFERIES BRANDON					
SEPT 2024	CLOTHING JEFFERIES		129 10-Sep-2024	10-Sep-2024	
1-4-1100-3770	Boots and Clothing Allowance				32.97
JIM10008 JIM MOORE PETROLEUM					
652499	DYED DIESEL		131 17-Sep-2024	17-Sep-2024	
1-4-1100-3281	Excavator Fuel				182.28
1-4-1100-3211	Grader Fuel				777.72
1-4-1100-3275	Tractor Fuel				121.53
1-4-1100-3241	Backhoe Fuel				133.67
REL18043 RELIANCE HOME COMFORT					
AUG 2024	HOT WATER HEATER		119 03-Sep-2024	03-Sep-2024	

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1100	Public Works				
1-4-1100-3160	Garage Building Maintenance				56.62
SHERDAN SHERDAN SHIPPING					
128358	MAINTENANCE	127	09-Sep-2024	09-Sep-2024	
1-4-1100-3242	Backhoe Parts and Repairs				33.90
SLING01 SLING CHOKER SAFETY AND RIGGING SUPPLIES					
107576	HOOK AND SHACKLE	133	24-Sep-2024	24-Sep-2024	
1-4-1100-3765	Health & Safety				340.98
SPE19001 SPECTRUM TELECOM GROUP LTD.					
1303266	AIR TIME	121	04-Sep-2024	04-Sep-2024	
1-4-1100-3765	Health & Safety				412.45
SEPT 18/24	RADIO REPAIRS	133	24-Sep-2024	24-Sep-2024	
1-4-1100-3222	Western Star 2024 Parts and Repairs				225.31
1-4-1100-3212	Grader Parts and Repairs				225.31
1-4-1100-3227	Western Star 2005 Parts and Repairs				225.31
SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA					
SEPT 2024	GRP INS PREMIUMS	121	04-Sep-2024	04-Sep-2024	
1-4-1100-3660	Benefits - Group Insurance				2,201.84
TOROMONT TOROMONT CAT					
901024669	BACKHOE MAINTENANCE	131	17-Sep-2024	17-Sep-2024	
1-4-1100-3242	Backhoe Parts and Repairs				104.19
VAUGH001 VAUGHAN PAPER PRODUCTS					
2437164	PAPER PRODUCTS	127	09-Sep-2024	09-Sep-2024	
1-4-1100-3160	Garage Building Maintenance				128.68
Department Totals :					35,790.71

DEPARTMENT 1300	Environmental				
BEL02005 BELL MOBILITY CELLULAR					
SEPT 2024	CELLULAR PHONE	127	09-Sep-2024	09-Sep-2024	
1-4-1300-4510	Site Expenditures				76.28
CAN03038 CANOR					
51680	LOADED BLOCK	133	24-Sep-2024	24-Sep-2024	
1-4-1300-4510	Site Expenditures				440.70
GFL GFL ENVIRONMENTAL					
140690	RECYCLING AUG	131	17-Sep-2024	17-Sep-2024	
1-4-1300-4610	Recycling				3,327.18
HUGHES EVAN HUGHES EXCAVATING					
8666	EXCAVATOR RENTAL	133	24-Sep-2024	24-Sep-2024	
1-4-1300-4510	Site Expenditures				2,084.85
KNI11011 KNIGHT PIESOLD					
17779	ENGINEERING SERVICES	133	24-Sep-2024	24-Sep-2024	
1-4-1300-4510	Site Expenditures				324.93
NEWMARKET NEWMARKET PRECAST					
47625	SEAWALL	131	17-Sep-2024	17-Sep-2024	
1-4-1300-4510	Site Expenditures				5,859.28
Department Totals :					12,113.22

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 6
 Date : Oct 03, 2024 Time : 11:57 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 1400		Health						
BOX	BOXWELL CEMETERY							
AUG 2024	TRSF FROM 21-19 TO C & M					119 03-Sep-2024	03-Sep-2024	
1-4-1400-6510				Cemetery Expenses				2,787.45
JC NOON	JC NOON MEMORIALS							
11001	CEMETERY MAINTENANCE					127 09-Sep-2024	09-Sep-2024	
1-4-1400-6510				Cemetery Expenses				2,198.98
NOR14001	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT							
SEPT 2024	MONTHLY CONTRIBUTIONS					131 17-Sep-2024	17-Sep-2024	
1-4-1400-5110				Health Unit				3,521.50
Department Totals :								8,507.93

DEPARTMENT 1500		Social Services						
NIP14003	NIPISSING DISTRICT SOCIAL SERVICES BOARD							
SEPT 2024	MONTHLY LEVY					131 17-Sep-2024	17-Sep-2024	
1-4-1500-6110				General Assistance				25,828.09
Department Totals :								25,828.09

DEPARTMENT 1600		Home for Aged						
CAS03011	CASSELLHOLME							
SEPT 2024	MONTHLY LEVY					131 17-Sep-2024	17-Sep-2024	
1-4-1600-6210				Home for the Aged				4,551.00
Department Totals :								4,551.00

DEPARTMENT 1700		Parks & Recreation						
HYD15001	HYDRO ONE							
09-24	TENNIS CRT HYDRO					121 04-Sep-2024	04-Sep-2024	
1-4-1700-1115				Tennis Court				36.73
SEPT 2024	BEACH COTTAGE HYDRO					121 04-Sep-2024	04-Sep-2024	
1-4-1700-1110				Parks Expenses				38.86
MCCARTHY	MCCARTHY SEPTIC AND VAC							
2310, 34,16,17	SEPTIC PUMPOUTS					127 09-Sep-2024	09-Sep-2024	
1-4-1700-1110				Parks Expenses				1,220.40
2388,2389	SEPTIC PUMPOUT					133 24-Sep-2024	24-Sep-2024	
1-4-1700-1110				Parks Expenses				203.40
Department Totals :								1,499.39

DEPARTMENT 1800		Recreation Programs						
THEENGR01	THE ENGRAVING SHOPPE							
100656	PLAQUE RE HORSESHOE TOURNAMENT					119 03-Sep-2024	03-Sep-2024	
1-4-1800-1310				Recreation Programs and Events				25.95
Department Totals :								25.95

DEPARTMENT 1900		Library Services						
POW16008	POWASSAN AND DISTRICT							
SEPT 2024	FINAL INSTALLMENT					127 09-Sep-2024	09-Sep-2024	

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2024 To 30-Sep-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1900	Library Services				
1-4-1900-1910	Powassan Library				6,117.72
Department Totals :					6,117.72

DEPARTMENT 2000	Accounts Payable				
CAN03059	CANADIAN UNION OF PUBLIC				
AUG 2024	MONTHLY CONTRIBUTIONS		127 09-Sep-2024	09-Sep-2024	
1-2-2000-3336	Deductions Payable- Union Dues				437.34
JLRICHARDS	JL RICHARDS AND ASSOC				
121072	PROFESSIONAL SERVICES AUGUST		127 09-Sep-2024	09-Sep-2024	
1-4-2000-1321	Plan Expenses				1,477.48
MEDE	MEDEIROS TRACY				
SEPT 2024	REFUND		129 10-Sep-2024	10-Sep-2024	
1-2-2000-2480	Due to Others				1,900.00
MUNICIPAL	MUNICIPAL PLANNING SERV.				
7127-7132	PLANNING EXPENSES		133 24-Sep-2024	24-Sep-2024	
1-4-2000-1110	Planning Expenses				3,957.84
OME15030	OMERS				
AUG 2024	MONTHLY CONTRIBUTIONS		127 09-Sep-2024	09-Sep-2024	
1-2-2000-3335	OMERS Contributions				7,101.24
RECEIV02	RECEIVER GENERAL - SOURCE DEDUCTIONS				
AUG 2024	PAYROLL DEDUCTIONS AUG 2024 RP0003		119 03-Sep-2024	03-Sep-2024	
1-2-2000-3320	Deductions Payable - CPP				678.08
1-2-2000-3330	Deductions Payable EI				272.13
1-2-2000-3310	Deductions Payable - Inc. Tax				1,400.72
AUGUST 2024	PAYROLL DEDUCTIONS AUG 2024 RP0001		119 03-Sep-2024	03-Sep-2024	
1-2-2000-3310	Deductions Payable - Inc. Tax				5,734.71
1-2-2000-3320	Deductions Payable - CPP				3,829.36
1-2-2000-3331	Deductions Payable - EI Reduced				1,422.48
Department Totals :					28,211.38

DEPARTMENT 4000	Education Req Public				
CON03040	CONSEIL SCOLAIRE PUBLIC				
SEPT 2024	25% OF 2024 LEVY		135 25-Sep-2024	25-Sep-2024	
1-4-4000-2000	French Public Requisition				1,057.04
NEARN01	NEAR NORTH DISTRICT SCHOOL BOARD				
SEPT 2024	25% OF 2024 LEVY		135 25-Sep-2024	25-Sep-2024	
1-4-4000-1000	English Public Requisition				49,611.69
Department Totals :					50,668.73

DEPARTMENT 5000	Education Req Separate				
CSCATH01	C S CATHOLIQUE FRANCO O NORD				
SEPT 2024	25% OF 2024 LEVY		135 25-Sep-2024	25-Sep-2024	
1-4-5000-1000	French Separate Requisition				3,858.69
NIP14020	NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL				
SEPT 2024	25% OF 2024 LEVY		135 25-Sep-2024	25-Sep-2024	
1-4-5000-2000	English Separate Requisition				4,861.94



Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor

Jennistine Leblond, CAO Clerk-Treasurer

REQUEST TO BE HEARD BY COUNCIL FORM

Please note: Presentations and Delegations to Council are limited to fifteen (15) minutes in length. Persons desiring to present information to Council or to make a request of Council shall provide a completed "Request to be Heard by Council Form", to the Municipal CAO Clerk-Treasurer no later than **4:30 p.m.** on the **Wednesday prior to the scheduled Council meeting**. Submission of this form does not guarantee granting of delegate status for the meeting requested.

See section 25 of Procedural By-law 2023-16 for further requirements

Please print:

Date of Council Meeting you wish to attend: October 8, 2024

Name and telephone number: Jessica Reynolds 705-495-4333

Speaker(s): Jessica Reynolds, Aaron Rodgers, Mike LeBoeuf

Mailing Address: 176 Lakeshore Drive, Suite 10F, North Bay, ON, P1B 2A8

Please provide a brief outline of the topic/issue you wish to speak about and provide any supporting documentation that you will be presenting. The topic/issue listed below will be the only matter considered by Council. A presentation or delegation to Council is not a debate but a means to express an opinion on a topic/issue. Council may have questions at the end of the presentation.

Representatives from the local snowmobile, District office, and OPP would like to attend to speak to councils concerns about the snowmobile trail on Maple Rd. and the renewal of the MOU for the South Shore Restoule Snowmobile Club.

Signature: Jessica Reynolds

Date: 10/02/2024

2024 Residential Tax Rate Comparison

<u>Municipality</u>	<u>Municipal Rate 2023</u>	<u>Municipal Rate 2024</u>	<u>2023-2024 Municipal Rate Difference</u>	<u>Rate Difference % Increase</u>	<u>Taxes per \$100,000 2023</u>	<u>Taxes per \$100,000 2024</u>	<u>Increase per \$100,000 compared to 2023</u>	<u>Plus Water & Sewer ?</u>
Papineau-Cameron	0.01103877	0.0114748	0.00043603	3.95%	\$ 1,256.88	\$ 1,300.48	\$ 43.60	No
Town of Mattawa	0.01980839	0.01990818	0.00009979	0.50%	\$ 2,133.84	\$ 2,143.82	\$ 9.98	Yes
Calvin Twp	0.01186179	0.01300266	0.00114087	9.62%	\$ 1,339.18	\$ 1,422.68	\$ 83.50	No
Bonfield	0.01231002	0.01299457	0.00068455	5.56%	\$ 1,384.00	\$ 1,452.46	\$ 68.46	No
Powassan	0.01151166	0.01245718	0.00094552	8.21%	\$ 1,304.17	\$ 1,398.72	\$ 94.55	Yes
Nipissing	0.00790625	0.00848657	0.00058032	7.34%	\$ 943.63	\$ 1,001.66	\$ 58.03	No
Mattawan	0.01478327	0.01567027	0.00088700	6.00%	\$ 1,631.33	\$ 1,720.03	\$ 88.70	No
Callander	0.01142031	0.01199413	0.00057382	5.02%	\$ 1,295.03	\$ 1,352.41	\$ 57.38	Yes
South Algonquin	0.00910631	0.00960716	0.00050085	5.50%	\$ 1,063.63	\$ 1,113.72	\$ 50.09	No
Chisholm	0.01221473	0.01269683	0.00048210	3.95%	\$ 1,374.47	\$ 1,422.68	\$ 48.21	No
West Nipissing	0.01159454	0.0119995	0.00040496	3.49%	\$ 1,312.45	\$ 1,352.95	\$ 40.50	Yes
North Bay	0.0151132	0.01552712	0.00041392	2.74%	\$ 1,664.32	\$ 1,705.71	\$ 41.39	Yes
Temagami	0.008832	0.00936192	0.00052992	6.00%	\$ 1,036.20	\$ 1,089.19	\$ 52.99	Yes
East Ferris	0.00962562	0.00977319	0.00014757	1.53%	\$ 1,115.56	\$ 1,130.32	\$ 14.76	No

*Note:
prepared by a
neighbouring
municipality*

Jessica Laberge

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, September 26, 2024 10:02 AM
To: Jessica Laberge
Subject: AMO Watchfile - September 26, 2024



September 26, 2024

In This Issue

- Apply for the Community Emergency Preparedness Grant.
- Call for proposals on gender-based violence.
- Community Sport and Recreation Infrastructure Fund.
- Housing-Enabling Water Systems Fund - webinar.
- Knowledge Exchange on Community and Supportive Housing - October 1-2.
- Advanced Councillor Training: Community Engagement Strategic Approaches - October 2.
- Indigenous Community Awareness training - October virtual workshop.
- Managing Communications through Crisis - October virtual workshop.
- Navigating Conflict Relationships as an Elected Official - October workshop.
- Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
- Lighting upgrades for 2025 - we've got you covered!
- From energy treasure hunt to real energy savings!
- What municipal staff need to know about cyber risk.
- Blog: The Countdown to Accessibility has Started, Is Your Website Ready?
- Sewer & Water Line Warranty Program helped Windsor resident save money.
- IESO procurement for municipalities and indigenous communities.
- Careers.

Provincial Matters

Ontario has announced an additional \$5 million through an application-based program to help increase emergency preparedness. Municipalities under 100,000 are eligible to apply. [Applications are due October 31, 2024.](#)

The Ontario government is launching a [call for proposals](#) for new community-based projects that prevent and address gender-based violence. The deadline for proposals is October 11, 2024 at 5pm.

The Ontario government is accepting applications for its new \$200-million [Community Sport and Recreation Infrastructure Fund](#) that will revitalize existing infrastructure and support new construction across the province. [Apply now!](#)

Apply for Ontario's new [Housing-Enabling Water Systems Fund](#) intake to help municipalities develop, repair, rehabilitate and expand drinking water, wastewater and stormwater infrastructure to enable housing. [Register](#) for the September 26 webinar.

Education Opportunities

The [AMO Knowledge Exchange Symposium](#) is a forum convened by AMO to advance collective

collaboration on solutions for Ontario's housing crisis. **Register on-site** at the Delta Hotels Toronto Convention Center on October 1.

The October 2 Community Engagement Strategic Approaches workshop builds your understanding on the importance of a proactive approach to enhance community understanding and involvement in the important priorities of your council work. Understanding can be the bridge to positive change and growth. Join AMO to enhance your skills in community engagement to vitalize your leadership role and health of your community.

The OFIFC and AMO workshop provides historical and current insight and knowledge into the damage brought to Indigenous communities. This workshop builds your understanding and insight that is critical to building strong, productive and meaningful relationships between municipalities and Indigenous leaders and communities. Through a self-paced learning module and live virtual component, this training will provide knowledge and tools to utilize in moving improved and stronger Indigenous-municipal relations forward in Ontario. Register today for the October 8 workshop.

Your community elected you to provide sound and confident leadership in the best interest of your community. During a crisis, this approach to leadership is critical. AMO's workshop on Managing Communications through Crisis provides insight and tools to support in being this leader.

Municipal leadership is often a pin cushion for our culture's broader issues. Conflict and misunderstanding is a big part of many municipal leaders current realities. This workshop provides an opportunity to transform conflict into collaboration. The Navigating Conflict Relationships as an Elected Official October workshop teaches skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official.

Foundations in Land Use Planning familiarizes participants with legislation, processes, and provides real life examples to give a deep understanding and insight into important planning matters. From a strategic perspective, Advance Land Use Planning analyzes case studies and real life examples through instructor lead instruction and group discussion.

LAS

The LAS Facility Lighting Service provides a complete turn-key solution for your lighting upgrades, both indoors and out. Contact us today for a free budget proposal for your 2025 budget.

The Town of Hanover's staff identified significant energy savings opportunities through an Energy Workshop and Treasure Hunt at their P&H Centre. They are now putting this into practice by upgrading their lights with the LAS Facility Lighting Service. Want to see these savings at your municipal facility? Contact Christian for details about our ET workshops.

No cyber risk experience required! Join us for a half-day webinar Cyber Risk Management for Municipalities, on October 23 for a four-module training session designed to support your understanding of cyber risk.

Digital interactions are increasingly becoming the preferred means of communication between residents and their local governments. As reliance on digital solutions becomes more prevalent, the need for accessible websites becomes more crucial. Read more here.

The LAS-endorsed Sewer and Water Line Warranty program, offered by SLWC, came in handy for a City of Windsor homeowner, whose warranty protected against the financial hit of a huge plumbing bill. Read more here.

Municipal Wire*

The Independent Electricity System Operator is hosting a webinar for municipalities and Indigenous communities on October 10 to discuss details of the upcoming "LT2" procurement that will open this winter.

Careers

Senior Financial Analyst - Town of Georgina. Closing Date: October 20, 2024.

Director of Finance - District of Parry Sound Social Services Board. Closing Date: October 18, 2024.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

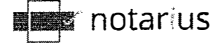
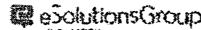
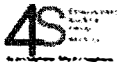
[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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This email was sent to info@chisholm.ca.

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Jessica Laberge

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, October 3, 2024 10:02 AM
To: Jessica Laberge
Subject: AMO Watchfile - October 3, 2024



October 03, 2024

In This Issue

- Apply for the Community Emergency Preparedness Grant.
- Call for proposals on gender-based violence.
- Webinar: Community Sport and Recreation Infrastructure Fund.
- ROMA 2025 Annual Conference - *Rural Routes*.
- ROMA 2025 *Rural Routes*: Exhibitor and sponsorship opportunities.
- Navigating Conflict Relationships as an Elected Official - October workshop.
- Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
- Blog: Increasing Flood Events Pose Challenges.
- Lighting upgrades for 2025 - we've got you covered!
- From energy treasure hunt to real energy savings!
- Registration open for the Western Ontario Municipal Conference.
- *Municipal Contributions to Canada's Protected Areas Target* report.
- Careers.

Provincial Matters

Ontario has announced an additional \$5 million through an application-based program to help increase emergency preparedness. Municipalities under 100,000 are eligible to apply. [Applications are due October 31, 2024.](#)

The Ontario government is launching a [call for proposals](#) for new community-based projects that prevent and address gender-based violence. The deadline for proposals is October 11, 2024 at 5pm.

Did you miss the [Community Sport and Recreation Infrastructure Fund](#) webinar? [View the video](#) and learn how to apply for the Ontario government's new \$200-million fund.

Education Opportunities

The ROMA Board of Directors is pleased to announce the launch of the 2025 Conference. Register by **October 31** to access early bird rates. For full registration and hotel information, [click here](#).

Don't be disappointed! Book your trade show booth today to ensure your participation in the 2025 ROMA Conference. Limited spaces available. Download the [exhibitor package](#) or [sponsorship package](#) today.

Municipal leadership is often a pin cushion for our culture's broader issues. Conflict and misunderstanding is a big part of many municipal leaders' current realities. This workshop provides an opportunity to transform conflict into collaboration. The [Navigating Conflict Relationships as an Elected Official October workshop](#) teaches skills in building collaborative relationships and negotiating difficult

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LAS

Climate change is driving a significant rise in the frequency and intensity of floods. Read our blog to understand how extreme weather conditions are affecting residents in your community, and what you can do to help with these homeowner responsibilities.

The LAS Facility Lighting Service provides a complete turn-key solution for your lighting upgrades, both indoors and out. Contact us today for a free budget proposal for your 2025 budget.

The Town of Hanover's staff identified significant energy savings opportunities through an Energy Workshop and Treasure Hunt at their P&H Centre. They are now putting this into practice by upgrading their lights with the LAS Facility Lighting Service. Want to see these savings at your municipal facility? Contact Christian for details about our ET workshops.

Municipal Wire*

WOWC is holding its annual Western Ontario Municipal Conference in Chatham-Kent on October 25, 2024. Explore and collaborate on a wide range of topics affecting our municipalities.

Ontario Nature presents their report, Municipal Contributions to Canada's Protected Areas Target: A Review of Wise Practices in Ontario. Join the webinar that will share municipal achievements in biodiversity conservation.

Careers

Commissioner, Corporate Services - Town of Oakville. Closing Date: October 30, 2024.

Asset Management Technician - City of Cambridge. Closing Date: October 14, 2024.

About AMO

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Conferences/Events

Policy and Funding Programs

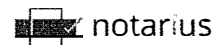
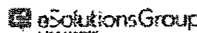
LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions



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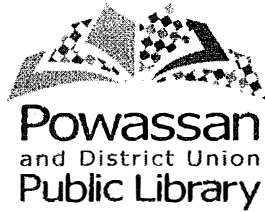
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October 3, 2024

Mayor Gail Degagné
Township of Chisholm
2847 Chiswick Line
Nipissing, ON P0H 1W0

Dear Mayor Degagné and Council members,

Thank you, on behalf of the Powassan & District Union Public Library Board and myself, for sending us your final payment for library fees.

I appreciate your patience with this year's chaotic budgeting process. Hopefully, 2025 will be more favourable for the library to obtain the necessary budget increase, sufficient to bring us back to a sustainable level and allow us to pay wages to our employees, which are competitive with other local libraries.

Fortunately, our employees have continued to provide an outstanding service to this community despite all of this year's uncertainties and shortcomings.

I also want to thank you for allowing us to apply for the OTF Capital Grant through your organization. The improvements we are making to the library building are necessary and timely. They are expected to increase the safety and comfort of the building – a bonus for the whole community!

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Marie Rosset". The signature is written in a cursive, flowing style.

Marie Rosset, CEO
Powassan & District Union Public Library

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

SEVENTH meeting of the North Bay-Mattawa Conservation Authority held at 4:00 p.m. on August 14, 2024 in the NBMCA's Natural Classroom, 15 Janey Avenue, North Bay Ontario.

MEMBERS PRESENT:

Bonfield, Township of	-	Steve Featherstone
Callander, Municipality of	-	Grant McMartin
Chisholm, Township of	-	Nunzio Scarfone
East Ferris, Municipality of	-	Steve Trahan
Mattawa, Town of	-	Loren Mick
Mattawan, Municipality of	-	Michelle Lahaye
North Bay, City of	-	Peter Chirico
North Bay, City of	-	Lana Mitchell
Powassan, Municipality of	-	Dave Britton

MEMBER(S) ABSENT:

Calvin, Township of	-	Bill Moreton
North Bay, City of	-	Chris Mayne
Papineau-Cameron, Township of	-	Shelley Belanger

ALSO PRESENT:

Robin Allen, Interim CAO - Secretary Treasurer
Rebecca Morrow, Human Resources Coordinator/Executive Assistant/Deputy CAO
Kevin Taylor, Senior Manager, Planning & Water Resources
Aaron Lougheed, Manager, Finance
Githan Kattera, Water Resources Coordinator/Regulations Officer
Hannah Wolfram, Regulations Officer
Angela Mills, Water Resources Specialist
Amanda Savage, Building Official, On-Site Sewage System Inspector
Mauricio Del Olmo Gil, EXP
Bradley Legault, EXP
Steven Kacan, EXP

1. Acknowledgement of Indigenous Traditional and Treaty Lands

Michelle Lahaye read a statement acknowledging Indigenous and Treaty Lands.

2. Approval of the Agenda

After discussion the following resolution was presented:

Resolution No.87-24, Trahan-Featherstone
THAT the agenda be approved as amended.

Carried Unanimously

3. Declaration of Pecuniary Interest

None declared.

4. Delegations

None

5. Adoption of Previous Minutes of June 26, 2024

After discussion the following resolution was presented:

Resolution No. 88-24, Mick-Chirico

THAT the minutes of the meeting held June 26, 2024 be adopted as amended.

Carried Unanimously

6. Correspondence

None

7. Parks Creek Backflood Control Structure Hydrological Capacity Study

Githan Kattera presented his report on the Parks Creek Backflood Control Structure. After Githans presentation, Maurico Del Olmo Gil, Bradley Legault and Steven Kacan of EXP presented a slide presentation on the Parks Creek Backflood Control Structure Hydrological Capacity Study.

After discussion the members thanked Githan and EXP for their prestations and the following resolution was presented:

Resolution No. 89-24, Trahan-McMartin

THAT Parks Creek Backflood Control Structure Capacity Study update members report is received and appended to the minutes of this meeting.

Carried Unanimously

8. Section 28 Permits

Githan Kattera presented the report to the Members. After discussion, the Members thanked Githan and the following resolution was presented:

Resolution No. 90-24, Scarfone-Mitchell

THAT the Prohibited Activities, Exemptions and Permits report is received and appended to the minutes of this meeting.

Carried Unanimously

9. Mid Year and Quarterly Financial Statements

Aaron Lougheed presented the Mid Year and Quarterly Financial Statements. After discussion the members thanked Aaron and the following resolution was presented:

Resolution No. 91-24, Chirico-Britton

THAT the Budget Status Report at June 30, 2024 be approved by the members of the Board of Directors and appended to the minutes of this meeting.

Carried Unanimously

10. Board Expense and Minimum Levy

Aaron Lougheed presented the Board Expense and Minimum Levy report. After discussion the members thanked Aaron and the following resolution was presented:

Resolution No. 92-24, Trahan-Mick

THAT the Members related Per Diems and Mileage be deferred and assessed by the Executive Committee & report to the next meeting.

Carried Unanimously

11. Ski Hill Capital

Aaron Lougheed presented the Ski Hill Capital. After discussion the members thanked Aaron and the following resolution was presented:

Resolution No. 93-24, Mick-Mitchell

THAT the staff report 'Laurentian Ski Hill Capital Reserve Request' is received and appended to the minutes of this meeting;

AND THAT the Members approve the Laurentian Ski Hill and Snowboarding Club's request for \$2,904.10 from the NBMCA's Ski Hill capital reserve.

Carried Unanimously

12. Ski Hill Operating Agreement

Aaron Lougheed presented the Ski Hill Operating Agreement. After discussion the members

thanked Aaron and the following resolution was presented:

Resolution No. 94-24, McMartin-Featherstone

THAT the agreement made as of the 14th day of September 2021 between Laurentian Ski Hill Snowboarding Club and North Bay-Mattawa Conservation Authority be extended for a period through the 2024/2025 operating season upon similar resolution from the Board of the Laurentian Ski Hill Snowboarding Club.

Carried Unanimously

13. Landsdowne Floodplain Mapping

Githan Kattera presented the Landsdowne Floodplain Mapping report to the Members. After discussion, the Members thanked Githan and the following resolution was presented:

Resolution No. 95-24, Trahan-Mick

THAT Floodplain Mapping Projects update members report is received and appended to the minutes of this meeting; and

THAT staff are directed to proceed with public consultation on draft floodplain mapping for Chippewa Creek, Parks Creek, Jessups Creek, and Lansdowne Creek.

Carried Unanimously

14. CA Act Deliverables: Update Report

Kevin Taylor presented the CA Act Deliverables Update Report. After discussion, the Members thanked Kevin and the following resolution was presented:

Resolution No. 96-24, Britton-Chirico

THAT the C.A. Act Deliverables Interim Report is received and appended to the minutes of this meeting.

Carried Unanimously

15. Updated Personnel Policy

Rebecca Morrow presented the Updated Personnel Policy Report. After discussion, the Members thanked Rebecca and the following resolution was presented:

Resolution No. 97-24, Mitchell-Trahan

THAT the Workplace Violence and Harassment Policy is approved and appended to the minutes of this meeting;

AND THAT the Personnel Policy be updated to include the updated Workplace Violence and Harassment Policy;

AND THAT this report be approved and appended to the minutes of this meeting.

Carried Unanimously

16. New Business

None presented.

17. Closed session of Committee of the Whole

After discussion, the following resolutions were presented:

Resolution No. 98-24, Scarfone-Britton

THAT the meeting move into a closed session of “Committee of the Whole” to discuss property matters at 5:30 pm.

Carried Unanimously

Resolution No. 99-24, Mitchell-Britton

THAT Ski Ridge Estates report is received and appended to the minutes of this meeting.

Carried Unanimously

Resolution No. 100-24, Chirico-Mitchell

THAT the meeting move out of a closed session of “Committee of the Whole” and back into an open meeting at 5:43 pm.

Carried Unanimously

18. Adjournment (5:43 p.m.)

As there was no new business, the following resolution was presented:

Resolution No. 101-23, Scarfone-Mitchell

THAT the meeting be adjourned, and the next meeting be held at 4:00pm on September 11, 2024 or the call of the Chair.

Carried Unanimously



Michelle Lahaye, Chair



Robin Allen, Interim Chief Administrative Officer,
Secretary Treasurer

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, June 26, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

PRESENT:

Nipissing District:

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)

Parry Sound District:

Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey

Public Appointees:

Tim Sheppard

REGRETS:

Northeastern Appointee	Blair Flowers
Western Appointee – Nipissing District	Jamie Restoule
Public Appointee	Catherine Still
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Corporate Services, Privacy Officer	Paul Massicotte
Manager, Planning and Evaluation, Communications	Danielle Hunter
Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
Executive Assistant, Executive Director’s Office	Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health	Sheri Beaulieu
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1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:25 p.m.

2.0 APROVAL OF THE AGENDA

The agenda for the June 26, 2024, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/06/01 *Wolfe/Cook

Be It Resolved, that the Board of Health Agenda, dated June 26, 2024, be approved, as amended.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 PRESENTATION – NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN

Paul Massicotte, Executive Director, Corporate Services and Privacy Officer, and Danielle Hunter, Manager, Planning and Evaluation and Communications were welcomed to the Board of Health meeting to provide a presentation on the proposed 2024-2027 strategic plan for the Health Unit.

The presentation provided an outline on the phases of development, renewed mission, vision, and values, the strategic priorities, the launch process of the plan, operationalization of the plan, and the monitoring and reporting process. The presentation also provided more in-depth information related to the areas noted above. Internal reporting requirements will commence in 2025.

The Mission, Vision, and Values were noted as:

Mission: A healthy community for all

Vision: To foster healthy communities through partnership, preparedness, prevention, promotion, and protection

Values:

- Accountability
- Adaptability

- Collaboration
- Equity
- Empathy

Priorities for the organization were noted as:

- Priority One – Organizational Well-being
- Priority Two – Health Equity
- Priority Three – Communication, Connection, Collaboration

Questions and comments following the presentation were addressed.

Overall, Board members noted their appreciation for the proposed strategic plan and the work required to create it, however, lack of Board of Health member involvement in the planning stages of the strategic planning process was noted. Board members were provided assurance that this will be included in future strategic planning processes and updates.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – April 24, 2024

The minutes from the Board of Health meeting held on April 24, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/06/02 *Wolfe/Sheppard

Be It Resolved, that the minutes from the Board of Health meeting held on April 24, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

6.0 DATE OF THE NEXT MEETING

Date: September 25, 2024
Time: to be determined
Place: to be determined

7.0 BUSINESS ARISING

There was no discussion under Business Arising.

8.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the June 26, 2024, meeting was presented to the Board of Health for information purposes.

Additional verbal updates were provided on the process for updating the Ontario Public Health Standards and the ongoing per- and polyfluoroalkyl substances (PFAS) work in North Bay between the Health Unit and external partners.

Comments and questions were received and addressed.

9.0 BOARD COMMITTEE REPORT

9.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting. The following motion was read:

Board of Health Resolution #BOH/2024/06/03 *Stickland/Inch

Whereas, the North Bay Parry Sound District Health Unit (Health Unit) has held a contract with the Healthcare Insurance Reciprocal of Canada (HIROC) since 2013, and

Whereas, the service provider and costs related to the service have been very satisfactory to management and the Board of Health.

Therefore Be It Resolved, on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve continuation of the contract for the general insurance program with the Healthcare Insurance Reciprocal of Canada until notified of any changes, and

Furthermore Be It Resolved, that the Finance and Property Committee be updated annually, at a minimum, on insurance matters.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

10.0 CORRESPONDENCE

Board of Health correspondence listed for the June 26, 2024, meeting is made available for review by Board members in the Board of Health online portal.

11.0 NEW BUSINESS

11.1 North Bay Parry Sound District Health Unit Strategic Plan

A presentation outlining the Health Unit’s proposed strategic plan for 2024 – 2027 was provided at the start of the meeting.

Having no further discussion related to the proposed strategic plan, the following motion was read:

Board of Health Resolution #BOH/2024/06/04 *Switzer/Wolfe

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the Strategic Plan for 2024 – 2027.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

Paul Massicotte and Danielle Hunter left the Board of Health meeting at 6:15 p.m.

Jamie McGarvey joined the Board of Health meeting at 6:16 p.m.

11.2 Board of Health Bylaws – Revisions

Revisions to the Board of Health Bylaws were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health Bylaws, the following motion was read:

Board of Health Resolution #BOH/2024/06/05 *Sheppard/Cook

Whereas, the Board of Health received and reviewed written notice in the June 26, 2024, agenda package of proposed revisions to the Board of Health Bylaws as follows:

Section I – Agenda

13. Members of the Board shall have the right to propose an item for the agenda. It is recommended that such is received in writing, including all relevant attachments, by the Recording Secretary 14 days before the meeting for inclusion in the agenda package. For more urgent or confidential matters, a Board of Health member may wish to propose an agenda item after the 14-day timeline or at the time of the meeting.

14. For any agenda items not included in the Board of Health meeting package, the Board of Health will vote on the amendment to the proposed agenda prior to voting to approve the agenda. As with other motions, the Board could decide among several actions relating to the proposed agenda item, including but not limited to adopting, rejecting, amending, referring or deferring the proposed item. Attachments related to a new agenda item proposed and adopted at the time of the meeting cannot be added to the agenda package.

Section I – Order of Business

15. The business of each meeting shall normally be taken up in the order described in the agenda, however, the Chair, with approval from the Board may vary the order of the agenda to better deal with the business at hand. ~~Items not on the prepared agenda may be added to the agenda by agreement at the beginning of the meeting with the motion to approve the agenda noted as “carried as amended”.~~ The addition shall be reflected in the minutes.

Section III – Appointment of Standing Committees, Auditors, and Legal Advisor(s)

49. At the first meeting, the Board shall appoint/recognize by resolution the following:

- a. **A Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, ~~and financial policies and procedures of the Board of Health;~~
- b. **A Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), ~~and personnel policies and procedures of the Board of Health;~~

Section IV – Chairperson

- 54. The Chairperson of the Board shall:
 - c. Ensure the Board of Health fulfills its governance responsibilities, and the Board of Health bylaws, ~~poliieies~~ code of conduct and governance manual are followed,

Section X – Medical Officer of Health Absence or Inability to Act

104. Where necessary may appoint an Acting Medical Officer of Health in the short-term absence of the Medical Officer of Health/Associate Medical Officer of Health from one of the following health units, by a qualified locum Medical Officer of Health, or by a physician previously approved by Board of Health resolution, to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled,

Algoma Public Health
Northwestern Health Unit
Porcupine Health Unit
Public Health Sudbury & Districts
Renfrew County and District Health Unit
Simcoe Muskoka District Health Unit
Thunder Bay District Health Unit
Timiskaming Health Unit

Now Therefore Be It Resolved, that the Board of Health approves the proposed revisions to the Board of Health Bylaws Regulating the Board of Health, as presented.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

“Carried”

11.3 Recommendations on Access to Free Private Well Water Testing

A briefing note outlining the issue and recommended actions was included in the Board of Health agenda package.

Questions and comments were received and addressed.

The following motion was read:

Board of Health Resolution #BOH/2024/06/06 *Sheppard/McGarvey

Whereas, private water testing is currently available through Public Health Ontario laboratories to residents who rely on drinking water from a private well or treated lake water to verify that their drinking water is potable; and

Whereas, the Honourable Minister Sylvia Jones has provided verbal reassurances on multiple occasions that private water testing will remain free to the residents of Ontario; and

Whereas, rural areas of Ontario comprise a higher volume of private water sources and will potentially be most impacted if cost-saving measures do not consider ruralism for private water testing services, including transportation of the sample by the resident to the point of drop off, and delivery from the point of drop off to the lab; and

Whereas, private water testing is already underutilized by residents and further changes to accessibility of water testing could further reduce utilization, putting residents at risk of consuming non-potable water and the potential for water-borne illness; and

Whereas, the Office of the Auditor General of Ontario report also identified quality improvement opportunities for coordination and communication of courier services used to transport water samples which may contribute to cost reductions without impacting Ontario residents, and also maintain the integrity of the sample being tested (reduce the number of samples rejected from the laboratory due to not arriving within the required timeframe).

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit recommends that Public Health Ontario within its quality improvement plan, assesses the geographical areas from which private water samples are collected and, with the support of the Ministry of Health ensures that drop-off locations, courier services and laboratories are coordinated to meet the needs of those geographies and maintain the integrity of the sample being tested; and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John

Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (ALPHA), and member municipalities.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

“Carried”

11.4 Board of Health Self-Evaluation Survey – Report

In April 2024, Board of Health members completed the mandatory self-evaluation survey. A report on the survey findings was presented to Board members along with a follow-up action plan.

It was noted that the proposed action plan will be an evergreen document that will evolve as items identified in the self-evaluation survey are addressed.

11.5 Association of Local Public Health Agencies (ALPHA) 2024 Annual General Meeting and Conference – Report from Attendees

A written summary of the course of events from the June 5-7 ALPHA Conference and Annual General Meeting was provided in the package, along with verbal update by the two attendees.

Of note, the scheduled walking tour was a very good networking experience and noted topics of the conference were health unit mergers, implications on public health with Ontario as the fastest growing population with the arrival of 1.2 million new Canadians, private well water testing, nicotine pouches and Ontario’s youth, and expansion of alcohol outlets.

All motions brought forward to the annual general meeting were carried, with one of the motions being to urge the province to reconsider the increased sale of alcohol.

Board members were encouraged to read the Chief Medical Officer of Health’s 2023 Annual Report which contains a substantial amount of data on substance use and costs associated with each substance.

12.0 IN CAMERA

There was no in camera session.

13.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:42 p.m.

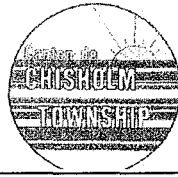
Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Oct 03, 2024

Page : 1

Time : 12:00 pm

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	(3,586)	(1,100)	(982)	(1,100)
General Taxation	(1,931,216)	(1,918,792)	(1,809,567)	(1,796,465)
Taxation School Boards	(196,086)	(192,891)	(189,312)	(187,401)
French Public levy	(3,416)	(3,416)	(3,416)	(3,416)
English Separate Levy	(17,495)	(17,495)	(18,298)	(18,418)
French Separate Levy	(13,609)	(13,606)	(13,830)	(13,850)
Taxation School Boards	(10,230)	(10,150)	(8,929)	(9,561)
Unconditional Grants Provincial	(380,325)	(507,100)	(518,400)	(518,400)
Federal Grants	(2,319)	(2,100)	0	(2,100)
Conditional Grants - Provincial	(81,024)	(83,000)	(6,194)	(19,250)
Administration Revenue	(4,239)	(5,550)	(4,490)	(6,550)
Building Revenue	(39,279)	(22,500)	(35,584)	(20,000)
Animal Control Revenue	(1,682)	(1,500)	(2,107)	(1,500)
Roads Revenue	(23,904)	(47,500)	(116,428)	(22,500)
Fire Dept. Revenue	(60)	0	0	0
Recreation Revenue	(195)	0	0	0
Environmental Revenue	(10,517)	(32,500)	(33,510)	(26,000)
Planning Revenue	(10,403)	(19,500)	(30,523)	(19,500)
Other Revenue	(47,279)	(89,500)	(78,459)	(74,900)
Total REVENUES	(2,776,863)	(2,968,200)	(2,870,030)	(2,740,911)
EXPENDITURES				
Council	33,431	42,950	55,188	42,450
Administration	309,220	389,139	365,077	367,544
General Government	57,162	81,493	116,211	101,239
Fire Department	74,387	152,146	214,073	144,552
Conservation Authority	21,113	24,383	22,234	24,740
Building Bylaw Enforcement	13,680	29,390	33,009	27,290
Animal Control - Canine	216	2,000	1,948	2,000
Animal Control - Livestock	332	600	1,215	700
Animal Control - Veterinary	0	550	550	550
Other Protections	100,050	173,627	171,852	172,849
Public Works	790,008	1,223,376	1,458,594	1,037,275
Environmental	64,425	124,819	103,830	114,639
Health	37,637	44,758	43,690	41,027
Social Services	229,884	309,937	298,615	298,615
Home for Aged	40,959	54,612	54,435	54,433
Parks & Recreation	11,823	13,246	22,876	10,296
Recreation Programs	548	800	849	800
Library Services	28,548	31,316	30,996	31,016
Planning & Development	25,132	31,500	39,253	36,250
Education Req Public	150,489	196,307	198,294	190,817
Education Req Separate	26,457	31,101	35,577	32,268
Education - Commercial/Industrial	0	10,150	0	9,561
Total EXPENDITURES	2,015,500	2,968,200	3,268,367	2,740,911
Total OPERATING	(761,363)	0	398,337	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Oct 03, 2024

Page : 2
 Time : 12:00 pm

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Public Works	0	0	0	(651,704)
Provincial Grants	(118,238)	(297,540)	(494,454)	(490,310)
revenue	0	(101,500)	0	(90,000)
Other Revenue	0	(22,685)	(195,356)	(359,500)
Total CAPITAL REVENUES	(118,238)	(421,725)	(689,810)	(1,591,514)
CAPITAL EXPENDITURES				
Fire Department	17,802	101,500	8,240	90,000
Public Works	269,993	320,225	4,819	1,596,764
Total CAPITAL EXPENDITURES	287,795	421,725	13,058	1,686,764
Total CAPITAL	169,557	0	(676,751)	95,250

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : Oct 03, 2024

Time : 12:07 pm

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
0 Cemetery Revenue						
1-3-0000-1000	Sale of Plots	0.00	-50.00	-600	-550.00	91.67
1-3-0000-2000	General Revenue - Cemetery	0.00	-3535.78	-500	3035.78	-607.16
Total Cemetery Revenue		0.00	-3585.78	-1100	2485.78	-225.98
1000 General Taxation						
1-3-1000-1000	Residential & Farm	0.00	-1887160.14	-1904792	-17631.86	0.93
1-3-1000-2000	Commercial & Industrial	0.00	-17631.73	0	17631.73	0.00
1-3-1000-4000	General - Supplementary Taxes	0.00	-32524.14	-14000	18524.14	-132.32
1-3-1000-5000	General - Taxes Written Off	0.00	6099.56	0	-6099.56	0.00
Total General Taxation		0.00	-1931216.45	-1918792	12424.45	-0.65
1100 Taxation School Boards						
1-3-1100-1000	English Public Levy	0.00	-192891.28	-192891	0.28	0.00
1-3-1100-2000	English Public Supplementary	0.00	-3929.92	0	3929.92	0.00
1-3-1100-3000	English Public Write offs	0.00	735.01	0	-735.01	0.00
Total Taxation School Boards		0.00	-196086.19	-192891	3195.19	-1.66
1200 French Public levy						
1-3-1200-1000	French Public levy	0.00	-3415.98	-3416	-0.02	0.00
Total French Public levy		0.00	-3415.98	-3416	-0.02	0.00
1300 English Separate Levy						
1-3-1300-1000	English Separate Levy	0.00	-17495.06	-17495	0.06	0.00
Total English Separate Levy		0.00	-17495.06	-17495	0.06	-0.00
1400 French Separate Levy						
1-3-1400-1000	French Separate Levy	0.00	-13605.77	-13606	-0.23	0.00
1-3-1400-2000	French Separate Supplementary	0.00	-3.60	0	3.60	0.00
Total French Separate Levy		0.00	-13609.37	-13606	3.37	-0.02
1500 Taxation School Boards						
1-3-1500-1000	Education - Commercial/Industrial	0.00	-10149.98	-10150	-0.02	0.00
1-3-1500-2000	Education - Commercial & Ind-Supple	0.00	-79.75	0	79.75	0.00
Total Taxation School Boards		0.00	-10229.73	-10150	79.73	-0.79
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-380325.00	-507100	-126775.00	25.00
Total Unconditional Grants Provincial		0.00	-380325.00	-507100	-126775.00	25.00
5100 Federal Grants						
1-3-5100-5720	Federal Government	0.00	-2319.00	-2100	219.00	-10.43
Total Federal Grants		0.00	-2319.00	-2100	219.00	-10.43

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

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Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
Total Federal Grants		0.00	-2319.00	-2100	219.00	-10.43
5200 Conditional Grants - Provincial						
1-3-5200-5200	Wolf Damage Grants	0.00	-382.10	0	382.10	0.00
1-3-5200-5221	Other Grants	0.00	-74200.43	-75000	-799.57	1.07
1-3-5200-5355	Drainage Grant /Revenue	0.00	-6441.15	-8000	-1558.85	19.49
Total Conditional Grants - Provincial		0.00	-81023.68	-83000	-1976.32	2.38
6100 Administration Revenue						
1-3-6100-1910	Revenue Re: Mandatory Septic Inspections	0.00	0.00	-500	-500.00	100.00
1-3-6100-5785	Newsletter Advertising	0.00	-220.00	-300	-80.00	26.67
1-3-6100-5786	Filing Permits	0.00	-100.00	-250	-150.00	60.00
1-3-6100-7770	Tax Certificates	0.00	-1260.00	-2500	-1240.00	49.60
1-3-6100-7780	Newsletter Subscriptions	0.00	10.00	0	-10.00	0.00
1-3-6100-7800	Tax Registration Revenue	0.00	-1750.00	-2000	-250.00	12.50
1-3-6100-7900	Provincial Offences Net Revenue	0.00	-919.43	0	919.43	0.00
Total Administration Revenue		0.00	-4239.43	-5550	-1310.57	23.61
6200 Building Revenue						
1-3-6200-7240	Building Permits	0.00	-39278.60	-22500	16778.60	-74.57
Total Building Revenue		0.00	-39278.60	-22500	16778.60	-74.57
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-1682.00	-1500	182.00	-12.13
Total Animal Control Revenue		0.00	-1682.00	-1500	182.00	-12.13
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-17639.69	-40000	-22360.31	55.90
1-3-6400-7760	Aggregate Resources Revenue	0.00	-6264.14	-7500	-1235.86	16.48
Total Roads Revenue		0.00	-23903.83	-47500	-23596.17	49.68
6500 Fire Dept. Revenue						
1-3-6500-5795	Fire Dept. Revenue	0.00	-60.00	0	60.00	0.00
Total Fire Dept. Revenue		0.00	-60.00	0	60.00	0.00
6600 Recreation Revenue						
1-3-6600-5745	Recreation Events	0.00	-195.00	0	195.00	0.00
Total Recreation Revenue		0.00	-195.00	0	195.00	0.00
6700 Environmental Revenue						
1-3-6700-7535	Recycling Revenue	0.00	-6123.00	-24000	-17877.00	74.49
1-3-6700-7540	Tipping Fees	0.00	-3775.00	-5000	-1225.00	24.50
1-3-6700-7545	Scrap Metal Removal	0.00	-618.51	-3500	-2881.49	82.33

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 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
Total Environmental Revenue		0.00	-10516.51	-32500	-21983.49	67.64
6800 Planning Revenue						
1-3-6800-7780	Zoning By-Law Amendments	0.00	-300.00	-3000	-2700.00	90.00
1-3-6800-7785	Severances	0.00	-8000.00	-10000	-2000.00	20.00
1-3-6800-7795	Minor Variances	0.00	0.00	-1000	-1000.00	100.00
1-3-6800-7800	Admin Fees - Road Allowances	0.00	-500.00	-500	0.00	0.00
1-3-6800-7810	Frontage Fees	0.00	0.00	-5000	-5000.00	100.00
1-3-6800-7820	Planning Fees	0.00	-1602.52	0	1602.52	0.00
Total Planning Revenue		0.00	-10402.52	-19500	-9097.48	46.65
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-15382.25	-1000	14382.25	-1438.23
1-3-8000-7510	Penalties - Current Taxes	0.00	-11724.27	-17000	-5275.73	31.03
1-3-8000-7520	Interest - Tax Arrears	0.00	-16644.62	-14000	2644.62	-18.89
1-3-8000-9100	Other Revenue	0.00	-3527.82	-2500	1027.82	-41.11
1-3-8000-9905	Contribution from Reserves-Working Funds	0.00	0.00	-20000	-20000.00	100.00
1-3-8000-9955	Contribution from Res - Gas Tax	0.00	0.00	-25000	-25000.00	100.00
1-3-8000-9980	Contribution from Reserves -Plan Review	0.00	0.00	-10000	-10000.00	100.00
Total Other Revenue		0.00	-47278.96	-89500	-42221.04	47.17
Total REVENUE		0.00	-2776863.09	-2968200	-191336.91	6.45
EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	17160.00	22500	5340.00	23.73
1-4-0100-1112	Remuneration-Conferences	0.00	6160.00	7500	1340.00	17.87
1-4-0100-1120	Travel & Conferences	0.00	8298.71	10500	2201.29	20.96
1-4-0100-1130	Other Expenses	0.00	69.76	500	430.24	86.05
1-4-0100-1141	CPP Premiums Council	0.00	679.62	1000	320.38	32.04
1-4-0100-1150	Council EHT	0.00	0.00	650	650.00	100.00
1-4-0100-1160	Exepenses re: Integrity Commissioner	0.00	1063.20	300	-763.20	-254.40
Total Council		0.00	33431.29	42950	9518.71	22.16
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	7714.36	9495	1780.64	18.75
1-4-0300-1410	Admin. Salaries	0.00	180570.13	236582	56011.87	23.68
1-4-0300-1430	Admin. Training	0.00	1503.74	1600	96.26	6.02
1-4-0300-1440	Travel, Conferences & Other	0.00	1406.74	3500	2093.26	59.81
1-4-0300-1460	EI Premiums -Administration	0.00	3719.90	5429	1709.10	31.48
1-4-0300-1470	EHT Premiums -Aministration	0.00	0.00	4613	4613.00	100.00
1-4-0300-1476	Benefits -OMERS	0.00	13508.59	16329	2820.41	17.27
1-4-0300-1480	Benefits - Group Insurance	0.00	12531.75	17532	5000.25	28.52

TOWNSHIP OF CHISHOLM
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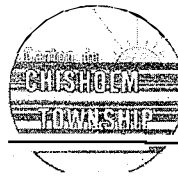
Time : 12:07 pm

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0300-1485	Health & Safety	0.00	189.65	100	-89.65	-89.65
1-4-0300-1490	Worker's Compensation	0.00	4478.44	8943	4464.56	49.92
1-4-0300-1498	Office Expenses	0.00	10160.20	10013	-147.20	-1.47
1-4-0300-1520	Insurance	0.00	37886.69	32003	-5883.69	-18.38
1-4-0300-1530	Contracted Office Services	0.00	2826.88	3400	573.12	16.86
1-4-0300-1540	Computer Expenses	0.00	14463.11	16000	1536.89	9.61
1-4-0300-1610	Office Supplies	0.00	2873.95	5000	2126.05	42.52
1-4-0300-1620	Telephone & Fax	0.00	5909.33	7500	1590.67	21.21
1-4-0300-1621	Cell Phone	0.00	893.02	1000	106.98	10.70
1-4-0300-1630	Postage	0.00	4019.87	5000	980.13	19.60
1-4-0300-1660	Subscriptions & Memberships	0.00	4042.00	3600	-442.00	-12.28
1-4-0300-1710	Office Equipment	0.00	0.00	1000	1000.00	100.00
1-4-0300-1720	Computer Equipment	0.00	486.92	500	13.08	2.62
1-4-0300-1735	Miscellaneous Expenses	0.00	34.66	0	-34.66	0.00
Total Administration		0.00	309219.93	389139	79919.07	20.54
400 General Government						
1-4-0400-1668	Asset Management Consulting	0.00	0.00	12000	12000.00	100.00
1-4-0400-1670	Audit Fees	0.00	17965.74	16900	-1065.74	-6.31
1-4-0400-1675	Tax Registration Expenses	0.00	3968.93	2500	-1468.93	-58.76
1-4-0400-1680	Legal Fees	0.00	3338.25	8000	4661.75	58.27
1-4-0400-1690	Advertising	0.00	0.00	500	500.00	100.00
1-4-0400-1720	Receptions	0.00	0.00	750	750.00	100.00
1-4-0400-1750	Bank Charges	0.00	1171.47	2402	1230.53	51.23
1-4-0400-1760	Rounding Account	0.00	0.11	0	-0.11	0.00
1-4-0400-1800	Awards & Recognition Programs	0.00	571.89	750	178.11	23.75
1-4-0400-1810	General Donations	0.00	600.19	1500	899.81	59.99
1-4-0400-2770	Property Assessment	0.00	19310.43	25191	5880.57	23.34
1-4-0400-2805	Web Site	0.00	10235.31	11000	764.69	6.95
Total General Government		0.00	57162.32	81493	24330.68	29.86
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	416.25	675	258.75	38.33
1-4-0500-1476	Benefits OMERS	0.00	299.97	0	-299.97	0.00
1-4-0500-1480	Fire Department EHT	0.00	0.00	275	275.00	100.00
1-4-0500-2125	Materials & Supplies	0.00	463.84	1200	736.16	61.35
1-4-0500-2130	Building Maintenance	0.00	0.00	1500	1500.00	100.00
1-4-0500-2135	Communications	0.00	5021.41	5500	478.59	8.70
1-4-0500-2140	Training	0.00	3304.97	8000	4695.03	58.69
1-4-0500-2145	Insurance - Fire Department	0.00	25481.54	24300	-1181.54	-4.86
1-4-0500-2146	WSIB - Fire department	0.00	4702.76	7800	3097.24	39.71
1-4-0500-2150	Equipment Maintenance	0.00	4931.77	10000	5068.23	50.68
1-4-0500-2155	Expenses re: Fire Management Agreem	0.00	0.00	186	186.00	100.00
1-4-0500-2157	Expenses Re Call Outs	0.00	0.00	1200	1200.00	100.00

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0500-2160	Health & Safety	0.00	3893.71	5500	1606.29	29.21
1-4-0500-2165	Radio Equipment	0.00	1984.32	2500	515.68	20.63
1-4-0500-2180	Gas & Oil	0.00	1029.45	3000	1970.55	65.69
1-4-0500-2185	Clothing	0.00	1289.30	3500	2210.70	63.16
1-4-0500-2190	Travel and Conferences	0.00	1525.78	3000	1474.22	49.14
1-4-0500-2192	Fire Department Per Diem	0.00	1500.00	3750	2250.00	60.00
1-4-0500-2195	Salaries (Points)	0.00	0.00	9250	9250.00	100.00
1-4-0500-2200	Honorarium	0.00	9621.00	17585	7964.00	45.29
1-4-0500-2210	Fire Fighter Recognition	0.00	0.00	2100	2100.00	100.00
1-4-0500-2230	Memberships & Subscriptions	0.00	524.75	425	-99.75	-23.47
1-4-0500-2235	Heat & Hydro	0.00	7157.57	6000	-1157.57	-19.29
1-4-0500-2240	Fire Prevention	0.00	1079.73	900	-179.73	-19.97
1-4-0500-2245	Small Equipment	0.00	158.38	3000	2841.62	94.72
1-4-0500-2250	Trsf to Reserves for Fire Dept	0.00	0.00	31000	31000.00	100.00
Total Fire Department		0.00	74386.50	152146	77759.50	51.11
700 Conservation Authority						
1-4-0700-2310	Conservation Authority Levy	0.00	14383.00	14383	0.00	0.00
1-4-0700-2775	GIS	0.00	6729.74	10000	3270.26	32.70
Total Conservation Authority		0.00	21112.74	24383	3270.26	13.41
800 Building Bylaw Enforcement						
1-4-0800-1141	By-law Enforcement - CPP	0.00	41.36	200	158.64	79.32
1-4-0800-1460	By law Enforcement - EI	0.00	44.66	90	45.34	50.38
1-4-0800-2410	Bldg. Insp. Salaries	0.00	6091.36	15000	8908.64	59.39
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	1450.18	7500	6049.82	80.66
1-4-0800-2450	By-law Enforcement-WSIB	0.00	56.82	100	43.18	43.18
1-4-0800-2710	By-Law Enforcement Officer	0.00	5267.33	5000	-267.33	-5.35
1-4-0800-2720	By-Law Enforce. - Other Expenses	0.00	728.07	1500	771.93	51.46
Total Building Bylaw Enforcement		0.00	13679.78	29390	15710.22	53.45
900 Animal Control - Canine						
1-4-0900-2510	Canine Control - Wages	0.00	0.00	1500	1500.00	100.00
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	216.17	500	283.83	56.77
Total Animal Control - Canine		0.00	216.17	2000	1783.83	89.19
901 Animal Control - Livestock						
1-4-0901-2530	Livestock Killed by Dogs/Wolves	0.00	332.10	500	167.90	33.58
1-4-0901-2535	Livestock Evaluation-Expenses	0.00	0.00	100	100.00	100.00
Total Animal Control - Livestock		0.00	332.10	600	267.90	44.65
902 Animal Control - Veterinary						
1-4-0902-2550	Veterinary Unit	0.00	0.00	550	550.00	100.00

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 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
Total Animal Control - Veterinary		0.00	0.00	550	550.00	100.00
1000 Other Protections						
1-4-1000-0010	Fence Viewing	0.00	0.00	100	100.00	100.00
1-4-1000-0020	Emergency Planning	0.00	0.00	1000	1000.00	100.00
1-4-1000-0040	Costs Re 911 contract	0.00	677.69	680	2.31	0.34
1-4-1000-0045	Police Services Board	0.00	0.00	1500	1500.00	100.00
1-4-1000-0050	Policing Costs	0.00	99372.00	170347	70975.00	41.66
Total Other Protections		0.00	100049.69	173627	73577.31	42.38
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	13309.60	17940	4630.40	25.81
1-4-1100-1460	EI Premiums - Roads	0.00	5090.69	6548	1457.31	22.26
1-4-1100-1476	Benefits- OMERS	0.00	21643.90	26954	5310.10	19.70
1-4-1100-3110	Wages - Crew	0.00	242100.85	311593	69492.15	22.30
1-4-1100-3115	Gravel	0.00	20614.48	16000	-4614.48	-28.84
1-4-1100-3116	Sand and Salt	0.00	0.00	75000	75000.00	100.00
1-4-1100-3117	Calcium	0.00	94828.34	102465	7636.66	7.45
1-4-1100-3118	Culverts	0.00	14652.81	15000	347.19	2.31
1-4-1100-3119	Cold Mix/Crushed Asphalt	0.00	16177.92	4500	-11677.92	-259.51
1-4-1100-3120	Materials & Shop Supplies	0.00	8057.93	12049	3991.07	33.12
1-4-1100-3121	Small Equipment Repairs	0.00	760.65	4000	3239.35	80.98
1-4-1100-3122	Advertising/Courier	0.00	0.00	500	500.00	100.00
1-4-1100-3125	Memberships & Subscription	0.00	920.79	850	-70.79	-8.33
1-4-1100-3130	Equipment Rentals	0.00	4179.79	30000	25820.21	86.07
1-4-1100-3150	Garage Furnace Fuel	0.00	5590.40	11000	5409.60	49.18
1-4-1100-3160	Garage Building Maintenance	0.00	577.28	2000	1422.72	71.14
1-4-1100-3165	Computer and Internet Expenses	0.00	0.00	250	250.00	100.00
1-4-1100-3211	Grader Fuel	0.00	11048.35	19500	8451.65	43.34
1-4-1100-3212	Grader Parts and Repairs	0.00	6821.64	15000	8178.36	54.52
1-4-1100-3220	Western Star 2024 License	0.00	1841.00	1841	0.00	0.00
1-4-1100-3221	Western Star 2024 Fuel	0.00	2968.85	6000	3031.15	50.52
1-4-1100-3222	Western Star 2024 Parts and Repairs	0.00	4202.95	5000	797.05	15.94
1-4-1100-3225	Western Star2005 License	0.00	1691.25	1691	-0.25	-0.01
1-4-1100-3226	Western Star 2005 Fuel	0.00	7366.95	10000	2633.05	26.33
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	8587.55	10000	1412.45	14.12
1-4-1100-3241	Backhoe Fuel	0.00	2886.47	6500	3613.53	55.59
1-4-1100-3242	Backhoe Parts and Repairs	0.00	5438.35	6000	561.65	9.36
1-4-1100-3256	2019 GMC Fuel	0.00	4198.54	7000	2801.46	40.02
1-4-1100-3257	2019 GMC Parts and Repairs	0.00	3584.79	3000	-584.79	-19.49
1-4-1100-3260	GMC 2015 License	0.00	288.00	0	-288.00	0.00
1-4-1100-3261	2015 GMC Fuel	0.00	3737.88	5000	1262.12	25.24
1-4-1100-3262	2015 GMC Parts and Repairs	0.00	305.02	4000	3694.98	92.37
1-4-1100-3270	Freightliner Truck License	0.00	2144.00	2144	0.00	0.00

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Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3271	Freightliner Fuel	0.00	5588.62	12000	6411.38	53.43
1-4-1100-3272	Freighliner Parts and Repairs	0.00	16643.75	8000	-8643.75	-108.05
1-4-1100-3273	Expenses Re Argo	0.00	0.00	500	500.00	100.00
1-4-1100-3275	Tractor Fuel	0.00	946.80	2500	1553.20	62.13
1-4-1100-3276	Tractor Repairs	0.00	264.58	1000	735.42	73.54
1-4-1100-3281	Excavator Fuel	0.00	4453.53	8500	4046.47	47.61
1-4-1100-3282	Excavator Parts and Repairs	0.00	2311.96	5000	2688.04	53.76
1-4-1100-3660	Benefits - Group Insurance	0.00	19816.56	26424	6607.44	25.01
1-4-1100-3690	EHT Premiums- Roads	0.00	0.00	6076	6076.00	100.00
1-4-1100-3700	WSIB Premiums Roads	0.00	5978.21	11778	5799.79	49.24
1-4-1100-3710	Garage - Telephone	0.00	457.89	500	42.11	8.42
1-4-1100-3720	Garage - Hydro	0.00	2366.29	3300	933.71	28.29
1-4-1100-3725	Travel	0.00	365.17	2500	2134.83	85.39
1-4-1100-3730	Conferences & Training	0.00	2091.64	4000	1908.36	47.71
1-4-1100-3740	Plans and Studies	0.00	0.00	8000	8000.00	100.00
1-4-1100-3745	Engineering Costs	0.00	0.00	25000	25000.00	100.00
1-4-1100-3750	Insurance	0.00	40493.56	40142	-351.56	-0.88
1-4-1100-3760	Signage	0.00	4167.81	3000	-1167.81	-38.93
1-4-1100-3765	Health & Safety	0.00	7845.43	9000	1154.57	12.83
1-4-1100-3770	Boots and Clothing Allowance	0.00	1794.97	2500	705.03	28.20
1-4-1100-3810	Long Term Loans - Principal	0.00	127741.50	198805	71063.50	35.75
1-4-1100-3915	Long Term Loans - Interest	0.00	31062.25	48026	16963.75	35.32
1-4-1100-4320	Trsf to reserves for Equipment	0.00	0.00	32500	32500.00	100.00
1-4-1100-4405	Bridge/Culvert Repairs	0.00	0.00	3000	3000.00	100.00
1-4-1100-4430	Costs Re: Aggregate Pits	0.00	0.00	1000	1000.00	100.00
1-4-1100-4436	Transfer to Reserve for Future Rd Needs	0.00	0.00	20000	20000.00	100.00
1-4-1100-4460	Beaver Control	0.00	0.00	1000	1000.00	100.00
Total Public Works		0.00	790007.54	1223376	433368.46	35.42
1300 Environmental						
1-4-1300-1460	EI Premiums Landfill	0.00	334.63	366	31.37	8.57
1-4-1300-1476	Omers Contributions- Landfill Site	0.00	0.00	1416	1416.00	100.00
1-4-1300-4505	Site Cleanup	0.00	0.00	28000	28000.00	100.00
1-4-1300-4510	Site Expenditures	0.00	25882.86	28000	2117.14	7.56
1-4-1300-4520	Trsf to Reserve Landfill Closure	0.00	0.00	10400	10400.00	100.00
1-4-1300-4610	Recycling	0.00	23460.16	40000	16539.84	41.35
1-4-1300-4620	Wages-Landfill Site	0.00	14402.40	15735	1332.60	8.47
1-4-1300-4640	Employer Health Tax	0.00	0.00	307	307.00	100.00
1-4-1300-4650	WSIB	0.00	344.81	595	250.19	42.05
Total Environmental		0.00	64424.86	124819	60394.14	48.39
1400 Health						
1-4-1400-5110	Health Unit	0.00	31693.50	42258	10564.50	25.00
1-4-1400-6510	Cemetery Expenses	0.00	5943.03	2500	-3443.03	-137.72

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 8

Date : Oct 03, 2024

Time : 12:07 pm

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
Total Health		0.00	37636.53	44758	7121.47	15.91
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	229883.73	309937	80053.27	25.83
Total Social Services		0.00	229883.73	309937	80053.27	25.83
1600 Home for Aged						
1-4-1600-6210	Home for the Aged	0.00	40959.00	54612	13653.00	25.00
Total Home for Aged		0.00	40959.00	54612	13653.00	25.00
1700 Parks & Recreation						
1-4-1700-1110	Parks Expenses	0.00	4277.22	5000	722.78	14.46
1-4-1700-1115	Tennis Court	0.00	260.42	500	239.58	47.92
1-4-1700-1200	Parks & Recreation Insurance	0.00	7285.69	7746	460.31	5.94
Total Parks & Recreation		0.00	11823.33	13246	1422.67	10.74
1800 Recreation Programs						
1-4-1800-1310	Recreation Programs and Events	0.00	547.70	800	252.30	31.54
Total Recreation Programs		0.00	547.70	800	252.30	31.54
1900 Library Services						
1-4-1900-1905	East Ferris Library	0.00	0.00	1000	1000.00	100.00
1-4-1900-1910	Powassan Library	0.00	28548.46	30316	1767.54	5.83
Total Library Services		0.00	28548.46	31316	2767.54	8.84
2000 Planning & Development						
1-4-2000-1110	Planning Expenses	0.00	9198.30	10000	801.70	8.02
1-4-2000-1135	Com. of Adj./Plann Advisory Com	0.00	0.00	1000	1000.00	100.00
1-4-2000-1321	Plan Expenses	0.00	7438.03	12500	5061.97	40.50
1-4-2000-1330	Drainage Expenses	0.00	8495.66	8000	-495.66	-6.20
Total Planning & Development		0.00	25131.99	31500	6368.01	20.22
4000 Education Req Public						
1-4-4000-1000	English Public Requisition	0.00	147264.59	192891	45626.41	23.65
1-4-4000-2000	French Public Requisition	0.00	3224.33	3416	191.67	5.61
Total Education Req Public		0.00	150488.92	196307	45818.08	23.34
5000 Education Req Separate						
1-4-5000-1000	French Separate Requisition	0.00	11630.64	13606	1975.36	14.52
1-4-5000-2000	English Separate Requisition	0.00	14826.40	17495	2668.60	15.25
Total Education Req Separate		0.00	26457.04	31101	4643.96	14.93
7000 Education - Commercial/Industrial						
1-4-7000-1000	Education - Commercial/Industrial	0.00	0.00	10150	10150.00	100.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 9

Date : Oct 03,2024

Time : 12:07 pm

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-7000-1000	Education - Commercial/Industrial	0.00	0.00	10150	10150.00	100.00
	Total Education - Commercial/Industrial	0.00	0.00	10150	10150.00	100.00
	Total EXPENSE	0.00	2015499.62	2968200	952700.38	32.10
REVENUE						
5200 Provincial Grants						
2-3-5200-5300	Provincial Grants	0.00	-118238.00	-297540	-179302.00	60.26
	Total Provincial Grants	0.00	-118238.00	-297540	-179302.00	60.26
6500 revenue						
2-3-6500-5800	Transfer from Reserves Fire Dept	0.00	0.00	-101500	-101500.00	100.00
	Total revenue	0.00	0.00	-101500	-101500.00	100.00
8000 Other Revenue						
2-3-8000-4190	Contr from Res for Cap Expenditures	0.00	0.00	-10685	-10685.00	100.00
2-3-8000-9920	Contribution From Reserves- Road Equip	0.00	0.00	-12000	-12000.00	100.00
	Total Other Revenue	0.00	0.00	-22685	-22685.00	100.00
	Total REVENUE	0.00	-118238.00	-421725	-303487.00	71.96
EXPENSE						
500 Fire Department						
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	13732.52	17500	3767.48	21.53
2-4-0500-2255	Fire Dept Equipment Capital	0.00	4069.39	84000	79930.61	95.16
	Total Fire Department	0.00	17801.91	101500	83698.09	82.46
1100 Public Works						
2-4-1100-3115	Gravel Application	0.00	227868.44	257499	29630.56	11.51
2-4-1100-3140	Equipment Capital Purchases	0.00	0.00	12000	12000.00	100.00
2-4-1100-4406	Pioneer Bridge	0.00	457.92	0	-457.92	0.00
2-4-1100-4446	Memorial Park Reconstruction	0.00	41666.99	50726	9059.01	17.86
	Total Public Works	0.00	269993.35	320225	50231.65	15.69
	Total EXPENSE	0.00	287795.26	421725	133929.74	31.76
Report Total		0.00	-591806.21	0	591806.21	0.00

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705) 724-3526 - Fax (705) 724-5099
info@chisholm.ca

Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: Oct 4, 2024

Re: Public Works Activity Report (Sept 7, 2024– Oct 4, 2024)

Landfill/Roads/Parks

Grading roads in preparation for winter
Grass cutting at parks
Bulk waste has been shredded
Removed beaver dam from under bridge on River Road.
Brushing on Algonquin, Wasing, Booth, and Bear Mountain Road.
Berm removal on Pioneer road from Boundary to Kells
Received retaining wall blocks for landfill recycling

Equipment

Service on Freightliner
Replaced Hydraulic pump on 2005 Western star
Windshield for 2024 Western Star has been ordered for replacement
Oil Pressure sensor replaced on grader
2024 Western star had recall performed
Replaced teeth on mulcher

Other notes

This month we will be building the retaining wall at the landfill, as well as starting to cut the overhanging tree branches over the roadway. The trucks will all be going in for an annual inspection in October in preparation for winter. The winter sand contractor should be starting our contract in the next week. As the weather allows we will continue grading all roads before winter sets in. The operations super intendent and one staff will be attending a low volume roads workshop on Oct 9 in Barrie.

**CORPORATION OF THE TOWNSHIP OF CHISHOLM
BY-LAW NO. 2024-27**

Being a By-law to authorize the execution of an agreement between the Corporation of the Township of Chisholm and the Minister of the Solicitor General on behalf of the Ontario Provincial Police for the provision of Primary Public Safety Answering Point (PSAP) Services.

WHEREAS Bell Canada has entered into agreements with the 9-1-1 Authority to provide the 9-1-1 Authority with a 9-1-1 Public Emergency Reporting Service (PERS), and which authorizes the 9-1-1 Authority to deliver 9-1-1 services using NG 9-1-1 technology;

AND WHEREAS it is the obligation of the 9-1-1 Authority under its agreement with Bell Canada to ensure that a Primary Public Safety Answering Point serves the territory in which the 9-1-1 Authority operates;

AND WHEREAS the 9-1-1 Authority is permitted under its agreement with Bell Canada to contract with a third party for the management and operation of the Primary Public Safety Answering Point;

AND WHEREAS the 9-1-1 Authority wishes to contract with the OPP for the management and operation of the Primary Public Safety Answering Point, which is or is expected during the term of this Agreement to transition from being delivered by PERS to being delivered using NG 9-1-1 technology;

AND WHEREAS the 9-1-1 Authority confirms its adherence to this Agreement by executing it, as provided for herein, and providing the OPP with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

NOW THEREFORE, the Council of the Corporation of the Township of Chisholm, in session enacts as follows:

1. That the Mayor and CAO Clerk-Treasurer are hereby authorized and empowered to execute the aforesaid Agreement on behalf of the Council for the Corporation of the Township of Chisholm and to affix thereto the Corporate Seal.
2. That the agreement for the provision of the Primary Public Safety Answering Point Service attached hereto and dated the 8th of October, 2024, between the Corporation of the Township of Chisholm and the Ontario Provincial Police, shall form part of this By-law.
3. That this agreement shall be effective from the 1st day of January, 2025 and shall remain in effect until such time that either party provides 180 days written notice of termination.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 8TH DAY OF OCTOBER, 2024.

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télééc.: 705 330-4191

File Reference:600

The Corporation of
The Township of Chisholm

2847 Chiswick Line,
Powassan, ON P0H 1Z0

September 27, 2024

Dear Sir / Madam

This letter is a follow up to our August 2023 correspondence sent to advise of upcoming changes to the Primary Public Safety Answering Point (P-PSAP) service agreement with the Ontario Provincial Police (OPP) to align with the requirements of Next Generation 9-1-1 (NG9-1-1) services. The P-PSAP service is a necessary requirement of providing 9-1-1 to the public as it is the first point of contact when dialing 9-1-1; operators determine whether the caller requires police, fire or ambulance service before routing to the call to the appropriate agency. The new OPP P-PSAP agreement has been developed and is attached to this letter.

At this time, the rate for this service will remain at \$0.561 / capita / annum. Accordingly, the annual cost of the service to The Corporation of the Township of Chisholm in 2025 will be $0.561 * 1,312$ based on a residential population served of 1,312.

While we encourage you to review the new agreement in its entirety, a summary of significant updates to the agreement include:

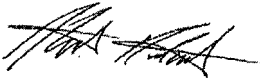
	Previous Agreement(s)	New Agreement
Terminology	Central Emergency Reporting Bureau (CERB) Public Emergency Reporting Service (PERS)	P-PSAP NG 9-1-1
Termination	90-day notice period	180-day notice period
Term length	2 (two) & 5 (five) year, renewable by written notice	Rolling term

To proceed with services under the new agreement, the OPP will require the attached agreement to be signed by the appropriate party, be accompanied by a by-law or band council resolution, and returned to the OPP by December 1, 2024.

Agreements will be effective as of January 1, 2025, and changes to billing based on population updates will be reflected in the annual billing issued in January 2025.

I have attached a P-PSAP information package for your reference. Please notify us at the soonest opportunity if you have any questions, or if you wish to discontinue the P-PASP service from the OPP. Note that the OPP is one of multiple providers of P-PSAP service to choose from, and that a P-PSAP service must be in place for members of your community to continue to be able to access 9-1-1. If you have any questions regarding the service, changes to the agreement, or billing please contact ppsap@opp.ca.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Steve Ridout', with a stylized flourish at the end.

Superintendent Steve Ridout
Commander, Municipal Policing Bureau

Attachments P-PSAP Agreement
P-PSAP Information Package



**AGREEMENT FOR THE PROVISION OF
PRIMARY PUBLIC SAFETY ANSWERING
POINT (PSAP) SERVICES**

**AGREEMENT FOR THE PROVISION OF PRIMARY PSAP SERVICES
EFFECTIVE AS OF JANUARY 1, 2025**

BETWEEN:

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
MINISTER OF THE SOLICITOR GENERAL
on behalf of the ONTARIO PROVINCIAL POLICE**

("OPP")

OF THE FIRST PART

AND:

**THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
(the "9-1-1 Authority")**

OF THE SECOND PART

RECITALS:

- (a) **WHEREAS** Bell Canada has entered into agreements with the 9-1-1 Authority to provide the 9-1-1 Authority with a 9-1-1 Public Emergency Reporting Service (PERS), and which authorizes the 9-1-1 Authority to deliver 9-1-1 services using NG 9-1-1 technology;
- (b) **AND WHEREAS** it is the obligation of the 9-1-1 Authority under its agreement with Bell Canada to ensure that a Primary Public Safety Answering Point serves the territory in which the 9-1-1 Authority operates;
- (c) **AND WHEREAS** the 9-1-1 Authority is permitted under its agreement with Bell Canada to contract with a third party for the management and operation of the Primary Public Safety Answering Point;
- (d) **AND WHEREAS** the 9-1-1 Authority wishes to contract with the OPP for the management and operation of the Primary Public Safety Answering Point, which is or is expected during the term of this Agreement to transition from being delivered by PERS to being delivered using NG 9-1-1 technology;
- (e) **AND WHEREAS** the 9-1-1 Authority confirms its adherence to this Agreement by executing it, as provided for herein, and providing the OPP with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

NOW THEREFORE, in consideration of the promises and covenants herein, the Parties agree as follows:

1 The Parties warrant that the recitals are true.

2 DEFINITIONS AND INTERPRETATION

2.1 In this Agreement:

“9-1-1 Call” means a request for public safety assistance signaled by a 9-1-1 caller using a device and communications service supporting 9-1-1 contact, regardless of the media (e.g., voice, video, text, other) used to make that request; **“9-1-1 Caller”** means the end user contacting 9-1-1.

“Agreement” means this agreement and Schedule “A”, which is attached to, and forms part of this Agreement.

“ALI” means an Automatic Location Identification, which consists of a database feature that displays, to the Primary and Secondary PSAP, address and location data with respect to a source from which the 9-1-1 call originates.

“ANI” means an Automatic Number Identification, which consists of a database feature that displays the telephone number of the primary exchange service that originates the 9-1-1 call to the Primary PSAP.

“Call Control” means a feature that allows the 9-1-1 call taker at the Primary PSAP to maintain control of

the line upon which the 9-1-1 call was made regardless of calling party action.

“**ESZ**” means Emergency Services Zone, which is a geographic area served by a Secondary PSAP in the territory of the 9-1-1 Authority.

“**GIS**” means “Geographic Information System”, a system for capturing, storing, displaying, analyzing and managing data and associated attributes which are spatially referenced.

“**NG9-1-1**” means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (1) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response.

“**Party**” means the OPP or the 9-1-1 Authority, and “**Parties**” shall mean both of them.

“**PERS**” means “Public Emergency Reporting Service” which is a telecommunications service provided by Bell for the delivery of 9-1-1 calls.

“**PSAP**” means “Public Safety Answering Point” which is the entity responsible for receiving 9-1-1 calls and processing those 9-1-1 calls according to a specific operational policy.

“**Primary PSAP**” means the Primary Public Safety Answering Point serving the 9-1-1 Authority and located at the OPP Provincial Communications Centre (PCC), which is the first point of reception by the OPP of 9-1-1 calls.

“**Secondary PSAP**” means the communication center of a fire, police or ambulance agency, within an ESZ, to which 9-1-1 calls are transferred from the Primary PSAP, and for which the Secondary PSAP is then responsible for taking appropriate action.

“**Selective Routing and Transfer**” means a feature that automatically routes a 9-1-1 call to the appropriate Primary or Secondary PSAP based upon the ALI and ANI of the telephone line from which the 9-1-1 call originates.

2.2 **Severability** - If any term of this Agreement shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.

2.3 **Section Headings** - The section headings contained herein are for purposes of convenience only and

shall not be deemed to constitute a part of this Agreement or affect the meaning or interpretation of this Agreement in any way.

- 2.4 **Entire Agreement** - This Agreement constitutes the entire agreement of the Parties, with respect to the provision and operation of services as defined hereunder and supersedes any previous agreement whether written or verbal. In the event of a conflict or inconsistency between this Agreement and a tender document such as request for proposals issued by the 9-1-1 Authority for the provision of services as described hereunder or the proposal that the OPP submitted in response to the tender document, this Agreement shall prevail to the extent of the conflict or inconsistency.
- 2.5 **Amendments** - Any amendments to this Agreement shall be in writing and shall not take effect until approved in writing by both Parties. Either party may make changes to this Agreement with the consent of the other party by appending an amendment signed and dated by both parties reflecting the changes.

3 **NOTICES**

- 3.1 **Notice** - Any notice required pursuant to this Agreement shall be in writing by mail or by electronic mail to the following addresses:

To the 9-1-1 Authority

THE CORPORATION OF
THE TOWNSHIP OF
CHISHOLM
2847 Chiswick Line,
Powassan ON P0H 1Z0

Email: info@chisholm.ca

To the Ontario Provincial Police

Attention: Municipal Policing Bureau

OPP General Headquarters
777 Memorial Avenue Orillia
ON L3V 7V3

Email: OPP.MunicipalPolicing@opp.ca

Or to such other addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this Agreement shall be deemed to have been received upon delivery, if delivered by mail or by email, five (5) days after sending.

- 3.2 **Notices in Writing** - All notices required under this Agreement shall be in writing.

4 RATES AND METHOD OF PAYMENT

4.1 The 9-1-1 Authority shall pay the OPP for providing and operating the Primary PSAP as follows:

- (a) **Amount of Annual Rate** - The 9-1-1 Authority shall be charged and shall be required to pay an annual rate of \$736.03 based on the residential population served in the geographic territory of the 9-1-1 Authority of 1,312 at a per capita cost of \$0.561.
- (b) **Review of Annual Rate** - The annual rate specified in clause (a) shall be reviewed at the end of every calendar year and may be revised by the OPP based on changes to the residential population or changes to costs of labour and equipment. In the event that the residential population of the geographic territory of the 9-1-1 Authority increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the 9-1-1 Authority shall pay the revised annual rate. The OPP shall determine the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.
- (c) **Invoices** - The first invoice shall be issued immediately to the 9-1-1 Authority upon the start of the Agreement. The 9-1-1 Authority shall subsequently be invoiced annually at the beginning of each calendar year, and the invoice shall cover the time period for the subsequent calendar year, or portion thereof that this Agreement is in effect.
- (d) **Payments** - Payments invoiced under this Agreement shall be made payable to the Minister of Finance, and payment shall be due no later than thirty (30) days following receipt of the invoice. Any payments which have become due and owing after this time period, in whole or in part, shall bear interest at the rate set by the Minister of Finance from time to time.

5 RESPONSIBILITIES OF THE OPP

The OPP shall manage and operate the Primary PSAP and:

- 5.1 **Personnel** - Staff the Primary PSAP to answer and transfer 9-1-1 calls to the appropriate Secondary PSAP at a level appropriate with the 9-1-1 call volume in the geographic territory of the 9-1-1 Authority.
- 5.2 **Equipment** - Provide, in its operation of the Primary PSAP, terminal equipment which permits the utilization of features provided by Bell Canada to the 9-1-1 Authority consisting of ALI, ANI, Selective Routing and Transfer and Call Control features, as well as equipment to communicate with deaf, hard of hearing, and speech impaired callers.

- 5.3 **Hours** - Operate the Primary PSAP twenty-four (24) hours a day, seven (7) days a week.
- 5.4 **9-1-1 Call Response** - Answer and transfer all 9-1-1 calls received by the Primary PSAP and associated ANI/ALI information, to a designated Secondary PSAP within the proper ESZ, as deemed appropriate by Primary PSAP personnel. This shall include maintaining control of the line upon which each 9-1-1 call is received until the 9-1-1 call is confirmed as being transferred to the appropriate Secondary PSAP or until the 9-1-1 call is terminated.
- 5.5 **Record Retention** - Retain digital voice records of all 9-1-1 calls received at the Primary PSAP, in accordance with OPP policy, and ANI/ALI data for one hundred eighty (180) days from the date such records are created. The OPP is prepared to provide to authorized personnel, certified copies of audio recordings, as it directly pertains to the Primary PSAP for the purposes of civil litigation and/or criminal proceedings provided the request is received no later than five (5) days prior to the end of the retention period of the recordings or records. The OPP shall retain the original recordings or records until the conclusion of any civil or criminal proceedings to which such records relate.
- 5.6 **Backup Primary PSAP** - Provide an operational backup Primary PSAP to which 9-1-1 calls shall be transferred at the discretion of the OPP or Bell Canada in the event that the usual Primary PSAP is unable to receive the 9-1-1 calls.
- 5.7 **Non-English Callers** - Make reasonable efforts to respond to 9-1-1 calls from non-English callers, subject to the OPP's ability to access the services of a third-party provider. The OPP does not warrant that it shall be able to provide services to non-English callers, or that it shall be able to access such services from a third-party provider.
- 5.8 **Reports** - Upon request from the 9-1-1 Authority, or as determined by the OPP in consultation with the 9-1-1 Authority, the OPP shall provide reports which show the overall efficiency of the Primary PSAP in answering 9-1-1 calls, including the volume of 9-1-1 calls.

6 RESPONSIBILITIES OF THE 9-1-1 AUTHORITY

The 9-1-1 Authority shall:

- 6.1 **Payment** - Be responsible for the amount of payment, in the manner, and within the timelines set out in Article 4.0 herein.
- 6.2 **Designate Secondary PSAPs** - Designate Secondary PSAPs that are not OPP Detachments for each and every ESZ in the geographic territory of the 9-1-1 Authority to which the Primary PSAP shall answer and transfer a 9-1-1 call, and co-ordinate the participation of all such Secondary PSAPs in the manner required by this Agreement.
- 6.3 **Warranty** - Warrant and represent that each Secondary PSAP serving the 9-1-1 Authority is

operative twenty-four (24) hours a day, seven (7) days a week, and shall answer and respond to all 9-1-1 calls directed to it from the Primary PSAP.

- 6.4 **Changes** - Notify the OPP in writing immediately upon becoming aware of any changes, including but not limited to changes to NG9-1-1 or any technology in use that shall affect or is likely to affect the services the OPP provides under this Agreement, or of any changes to, or the termination or expiry of any Agreement between the Municipality and Bell Canada related to the services provided hereunder.
- 6.5 **GIS Data Responsibility** – The 9-1-1 Authority shall be solely responsible for GIS data it has provided. The OPP is not responsible for aggregating, creating, maintaining, or updating GIS data on behalf of the Municipality.

7 **LIMITATION OF LIABILITY**

- 7.1 **Limitation of Liability** - Notwithstanding any other provision in this Agreement, the OPP shall not be responsible or liable for any injury, death or property damage to the 9-1-1 Authority, its employees, subcontractors or agents, or for any claim by any third party against the 9-1-1 Authority, its employees, subcontractors or agents arising from:

- (a) **External Information** - The accuracy or completeness, or lack thereof, of any information the OPP receives from the 9-1-1 Authority, Bell Canada or any other third party, which the OPP relies on in providing services under this Agreement.
- (b) **Equipment and Services** - Equipment or services provided by any other party (including the failure of any other party to provide equipment or services) which the OPP uses and relies on to provide services under this Agreement including but not limited to:
 - (i) Equipment or services required to transfer services provided under this Agreement from any other party to the OPP,
 - (ii) Services provided to non-English speakers who place 9-1-1 calls,
 - (iii) Services provided by Bell Canada to the 9-1-1 Authority including under PERS or NG9-1-1 and,
 - (iv) Services provided by Secondary PSAPs, which are not part of the OPP.
- (c) **Call Volumes** - The inability of the OPP to respond to 9-1-1 calls due to call volume that exceeds the capacity of the Primary PSAP, including the equipment and personnel who work at the Primary PSAP.

- 7.2 **Survival** - Section 7.1 shall survive the termination or expiry of this Agreement.

8 COMPLIANCE WITH LAWS AND CONFIDENTIALITY

- 8.1 **Compliance with Laws** - Both Parties agree to comply with all applicable laws in effect in the Province of Ontario in performing their respective obligations and duties under this Agreement.
- 8.2 **Confidential Information** - Both Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Agreement, neither Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Agreement, any confidential information belonging to the other Party, unless the other Party has provided its written consent. Both Parties further agree that when this Agreement terminates or expires, they shall return all confidential information belonging to the other Party.

9 DISPUTE RESOLUTION

- 9.1 **Dispute Resolution** - Subject to Article 10.0 herein, if any dispute arises between the OPP and the 9-1-1 Authority as to their respective rights and obligations under this Agreement, the Parties may use the following dispute resolution mechanism to resolve such disputes:
- (a) The Unit Commander of the Primary PSAP and a representative of the 9-1-1 Authority herein shall attempt to settle the dispute within fifteen (15) business days of the dispute arising;
 - (b) If the Unit Commander of the Primary PSAP and the representative of the 9-1-1 Authority are unable to settle the dispute within fifteen (15) business days of the dispute arising, they shall refer the dispute to the Director. The Director and the representative 9-1-1 Authority shall attempt to resolve the dispute within fifteen (15) business days;
 - (c) If the Parties are still unable to resolve the dispute, the Commissioner or the Deputy Commissioner of the OPP and representative of the 9-1-1 Authority agrees to attempt to resolve the dispute within fifteen (15) business days; and,
 - (d) If the Parties are still unable to resolve the dispute, each may, with the agreement of the other Party, refer the dispute to arbitration in accordance with the Arbitration Act, 1991, as amended.

10 TERM, TERMINATION AND RENEWAL

- 10.1 **Term** - This Agreement shall come into effect on the date first written above and shall remain in force, subject to either party terminating the agreement as specified in this section.
- 10.2 **Termination** - Either Party to this Agreement may terminate this Agreement without cause and without incurring any liability upon providing one hundred eighty (180) days written notice of

termination to the other Party, in which case this Agreement shall terminate one hundred eighty (180) days following the delivery of such notice. Should a notice to terminate be given, the 9-1-1 Authority shall continue to be obligated to pay for the cost of the services described in this Agreement up to and including the date of such termination and the OPP shall continue to be responsible to provide the services described in this Agreement up to and including the date of such termination.

- 10.3 **Immediate Termination** - Either Party may terminate this Agreement immediately without incurring any liability if Bell Canada withdraws offering PERS or any successor technology such as NG9-1-1 to the 9-1-1 Authority or if the Agreement between Bell Canada and the 9-1-1 Authority for the provision of PERS or any successor technology such as NG9-1-1 is terminated or is expired and not renewed.

11 GENERAL

- 11.1 **No Waiver** - The failure of a Party to this Agreement to enforce at any time any of the provisions of this Agreement or any of its rights in respect thereto or to insist upon strict adherence to any term of this Agreement shall not be considered to be a waiver of such provision, right or term or in any way to affect the validity of this Agreement.
- 11.2 **Waiver in Writing** - Any waiver by any Party hereto of the performance of any of the provisions of this Agreement shall be effective only if in writing and signed by a duly authorized representative of such Party.
- 11.3 **No Prejudice** - The exercise by any Party to this Agreement of any right provided by this Agreement shall not preclude or prejudice such Party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.
- 11.4 **Restructuring** - The 9-1-1 Authority shall notify, and consult with the OPP before the 9-1-1 Authority's boundaries are altered, the 9-1-1 Authority is amalgamated with another 9-1-1 Authority, the 9-1-1 Authority is dissolved or the legal status of the 9-1-1 Authority is subject to other substantive changes.
- 11.5 **Relations** - The Agreement shall not create nor shall it be interpreted as creating any association, partnership, employment relationship or any agency relationship between the Parties.
- 11.6 **Media** - Both Parties agree that they shall not at any time directly or indirectly communicate with the media in relation to this Agreement unless they first notify the other Party in writing.
- 11.7 **Promotion** - Neither Party shall publicize or issue any publications related to this Agreement unless they first notify the other Party in writing.

- 11.8 **Assignment** - Neither Party shall assign this Agreement or any portion thereof without the prior written consent of the other, which consent may not be arbitrarily withheld.
- 11.9 **Force Majeure** - Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non- performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance.

IN WITNESS WHEREOF, the **9-1-1 Authority** has affixed its Corporate Seal attested by the signature of its duly authorized signing officer(s), and the Provincial Commander of the OPP has personally signed this Agreement to be effective as of the date set out herein.

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

SIGNATURE

Print Name & Title

Date: _____ day of _____, 20__

Ontario Provincial Police (OPP)

Provincial Commander

Print Name

Date: _____ day of _____, 20__

SCHEDULE "A"

BYLAW OR BAND COUNCIL RESOLUTION

Attached to and forming part of the Agreement between

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
MINISTER OF THE SOLICITOR GENERAL
on behalf of the **ONTARIO PROVINCIAL POLICE**

And

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

**PLACEHOLDER
BY-LAW/BAND COUNCIL RESOLUTION**



OPP PROVISION OF
9-1-1 PRIMARY PUBLIC SAFETY
ANSWERING POINT (P-PSAP)
SERVICES

OPP 9-1-1 P-PSAP Services

The Ontario Provincial Police (OPP) was established in 1909 and is one of the largest police forces in North America, with 5,500 uniformed officers, 2,500 civilian employees and 600 Auxiliary officers. The OPP operates under the Police Services Act and serves Ontario by protecting its citizens, upholding the law and preserving public safety. Many of the services provided by the OPP, including frontline policing, communications and 9-1-1 Primary Public Safety Answering Point (P-PSAP), are provided under contract to Ontario municipalities.

A P-PSAP is responsible for answering all calls to 9-1-1 for police, fire and ambulance services. A 9-1-1 calltaker will triage the caller's needs and forward the call directly to the appropriate emergency service(s) — known as a secondary Public Safety Answering Point (S-PSAP) — for action and follow-through.

The OPP provides primary PSAP and secondary PSAP services to many municipalities in Ontario.

Trained OPP personnel have expertise in both calltaking and dispatch functions and are available to provide 9-1-1 P-PSAP services 24 hours per day, seven days per week, 365 days per year.

Presently, the OPP has agreements with 111 Municipalities, First Nations, Local Services Boards and other 9-1-1 Authorities to provide P-PSAP services in geographical areas that are policed by the OPP, as well as in some areas where policing is provided by a Municipal Police Service.

If a Municipality chooses to accept an OPP contract for the provision of 9-1-1 P-PSAP services, the resources of the Provincial Communications Centre (PCC) will focus on meeting the needs of the Municipality, as set out in the contract.

Advantages of accepting an OPP contract for the provision of 9-1-1 P-PSAP services to the Municipality include improved situational awareness during incidents, which is crucial to establishing the most efficient emergency communications systems possible. Additionally, it allows for improved control and coordination of major incidents, an assured Grade of Service, consistent use of state-of-the-art technology and continuous service provided at a defined cost.

The information contained in this document outlines OPP-provided P-PSAP services.

Technical and Operational Information

Provincial Communications Centres Providing Call Answering

A Provincial Communications Centre is the incoming communications centre and acts as the primary interface between the public and the OPP for both non-emergent and emergency calls, including 9-1-1. The OPP currently operates four (4) Provincial Communications Centres in Ontario. Each OPP Provincial Communications Centre operates in compliance with the provisions of Ontario Regulation 3/99 governing the adequacy and effectiveness of police services (Adequacy Standards).

For a Municipality under contract with the OPP for 9-1-1 P-PSAP service, the OPP provides continuous and uninterrupted services through one of two Provincial Communications Centres: the North Bay Provincial Communications Centre is designated as the primary call answering centre, with another OPP Provincial Communications Centre serving as the backup location. This is required as part of the Bell Canada service plan. Staff and system requirements necessary for the provision of this service to the municipality are available upon acceptance of the OPP as the provider of P-PSAP services. 9-1-1 calls will be answered and directed to the appropriate public safety agencies within the municipality's 9-1-1 Public Emergency Reporting Service (PERS). In order to accommodate 9-1-1 P-PSAP responsibilities for the municipality, Bell PERS will be required to install circuits to direct the calls appropriately to the OPP. This work will be completed without any cost to the municipality as part of the Bell service plan.

Staffing of Provincial Communications Centres

The OPP staffs all its Provincial Communications Centres with qualified civilian and uniform OPP members. The OPP also manages all the personnel and equipment required to receive and process all emergency calls directed to the P-PSAP. A Provincial Communications Centre is typically staffed based on historical workloads and software algorithms that identify the number of required personnel to adequately meet the OPP Grade-of-Service target. During normal operations the calltaker and dispatcher functions are separated, although all operators are trained to perform both roles. On-duty civilian Communication Teams Leaders and OPP uniform supervisors provide full-time, on-site supervision and support at all times.

The OPP is thoroughly familiar with the operation of the 9-1-1 PERS, as it is a part of normal day-to-day operations. OPP personnel have considerable experience in dealing with emergent situations and serving the public directly. This experience and fundamental orientation are of benefit to the citizens of a municipality that contracts with the OPP as a P-PSAP provider.

Training

Provincial Communications Centre staffing is of utmost importance to the OPP. For the calltakers as the first points of contact for the public during an emergency and for the dispatchers who coordinate the movements and actions of frontline police officers, it is mission critical that PCC staff are well trained and in adherence with the OPP's Standard Operating Procedures. All

applicants for OPP Communications Operator positions are subjected to a rigorous screening process involving interviews, pre-employment testing using CritiCall and other position-specific software, psychological testing and security checks. Once hired, they receive extensive training in a classroom environment, followed by practical training in the Provincial Communications Centre, and are matched with an OPP-trained coach during their initial transition. A quality assurance program is in place to ensure employees maintain their skillset and are compliant with organizational standards.

Standards

The Provincial Communications Centres are guided by OPP Standard Operating Procedures that incorporate the Bell Canada Standards Manual. These procedures are applied consistently to all OPP 9-1-1 customers. The OPP currently has a service level objective of answering 95% of all 9-1-1 calls within two rings. Performance of all call answering activity is regularly measured and reviewed. The 9-1-1 P-PSAP calls are the highest rated priority in the system and are always answered first. Note: The standard ringing cycle is six seconds and is fixed by the telephone company. Accordingly, the maximum time for two ringing cycles is 12 seconds from start to finish.

Each Provincial Communications Centre is equipped with digital reader boards that display information including the number of calls waiting in the queues and the time for the longest outstanding call. The reader boards are programmed to sound an audible alarm at pre-set limits, alerting the calltakers to this critical information. Immediately upon an alarm sounding, prompt action is taken to address the situation to relieve pressure. Team leaders continually monitor call activity and assign duties as required by the situation. Use of this equipment facilitates efficiencies in call answering.

Redundancy and Back-up Sites

Both the P-PSAP (the North Bay Provincial Communications Centre) and the back-up location (another OPP Provincial Communications Centre) are equipped with the same types of equipment and provide equivalent operation and service.

Back Up Site: The operation of the Provincial Communications Centres is mission critical to the OPP. The OPP has developed plans to deal with various system failures or disasters. There are several options to deal with emergent situations up to and including transferring all operations to the back-up location. This includes 9-1-1 PERS service (P-PSAP and Secondary PSAP (S-PSAP)) and regular OPP direct dial services via 888-310-1122/33. It should also be noted the telephone company services (regular Central Office and 9-1-1 PERS) for both the North Bay Provincial Communications Centre and the back-up location are provided via a fibre ring that provides redundant access from the local Bell Central Office. Both locations are also served by different Bell digital multiplex system (DMS) switching systems.

Multi-Language/Hearing-Voice Impaired Calls

All 9-1-1 calls are initially answered in English. Bilingual (French/English) communicators at each Provincial Communications Centre are able to answer a call in either official language. The OPP

will respond, as provided by the French Language Services Act, to both verbal inquiries and written correspondence received in French. The OPP subscribes to an interpretation services telephone line and regularly uses this service to access live translation services in additional languages, as required. To assist with Deaf, deafened, and hard of hearing callers, each Provincial Communications Centre is equipped with a minimum of two (2) TTY devices which are connected to the telephone systems, ensuring calls can be transferred as required. These devices are also used by the OPP to provide similar service through the direct dial 1-888-310-1133 phone number.

The Communications Centre Logger (CCL) system

Every Provincial Communication Centre is equipped with the Communications Centre Logger (CCL) system to capture and store call recordings. Multi-channel digital recorders provide continuous long-term storage on a 24-hour basis. The recorders are redundantly configured in order to ensure continuity of recordings. Copies of recordings are archived to an additional on-site and off-site data server in order to ensure availability in case of hardware failure. All telephone calls are recorded for the duration that the operator's phone remains off hook. All radio transmissions are recorded for the duration of the radio PTT transmission. The CCL system does not record dead air in-between calls or transmissions. Exports of audio recordings are presented as a collection of timestamped clips where each clip represents a single call or transmission.

Records are retained for a seven (7) year plus current year period. Recordings of 9-1-1 related calls are the property of the OPP and no ownership can be accorded to the Municipality. These records contain other proprietary information.

Requests for copies of CCL system recordings are processed by the OPP Technology Disclosure Unit (TDU).

Automatic Number Identification/Automatic Location Identification (ANI/ALI)

ANI (Automatic Number Identification) is the automatic display at the PSAP of the telephone number associated with the line which called 9-1-1. ALI (Automatic Location Identification) contains details about the location, including the GPS coordinates or the civic or mailing address and other identifying information such as the building name or suite number that is associated with the ANI from the database where the PSAP is connected. All Bell 9-1-1 PERS ANI/ALI data and associated information received with each individual 9-1-1 calls is recorded. The OPP is responsible for its own operations and can accommodate the reception of ANI/ALI data. The ANI/ALI data may be transferred or "downstreamed" to Secondary PSAP agencies.

The OPP is prepared to provide to authorized individuals, copies of audio recordings, as it directly pertains to the Municipality's P-PSAP operation for purposes of civil litigation and/or criminal proceedings. Requests for such information must be received in writing at least five days prior to the end of the seven-year retention period for audio recordings. The OPP will retain the originals until such proceedings are complete.

Online Conferencing

The Bell PERS system has a maximum conference capability of three (3) parties. In operation, the P-PSAP will conference the originating 9-1-1 caller to the requested service (police/fire/ambulance). It is then the responsibility of the Secondary PSAP that receives the 9-1-1 call from the P-PSAP, to manage the situation and conference others as required. The OPP can add a fourth party (i.e., interpretation services) via the Meridian conference feature.

Reports

The OPP will provide reports, the frequency of which shall be monthly or as determined in consultation with the Municipality, which will show the overall efficiency of the P- PSAP operation in answering 9-1-1 calls, as well as the volume of calls handled for the Municipality.

The OPP notifies Bell Canada of any identified addressing errors related to the ANI/ALI addressing database. As a standard practice, the OPP reports any noted failures of the 9-1-1 PERS system to Bell Canada.

Costs

The OPP determines the costs for this service based on the population of the community. The annual rate per capita is \$0.561.

Additional Charges

The annual rate shall be reviewed at the end of every calendar year, and it may be revised by the OPP based on changes to the residential population or to the per capita cost charged by the OPP. If the residential population of the Municipality increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the Municipality shall be obliged to pay the OPP the revised annual rate. The OPP shall determine the annual revisions to the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.

Allowances for Business Interruptions

Due to the equipment redundancy and back-up provisions, the OPP does not expect any disruption to P-PSAP service. To date there has been no service interruptions to P-PSAP services that are attributable to the OPP. The OPP have committed significant resources to the telecommunications infrastructure to prevent disruptions and consequently are not offering any monetary allowances.

Preparing for Next Generation 9-1-1 (NG9-1-1)

Under a directive from the Canadian Radio-television and Telecommunications Commission (CRTC), all telephone companies are mandated to update their networks in order to be ready to provide next-generation (NG9-1-1) services in the future.

As consumer telecommunication devices continue to evolve with changing technology, the 9-1-1 system must keep pace in order to maintain and further enhance public safety.

NG9-1-1 is the mandatory replacement of the current 9-1-1 service in Canada. Rather than a series of different, proprietary telephone systems, NG9-1-1 is an ecosystem of integrated, standards-based systems from coast to coast to coast. It will comply with a standard developed by the North American Emergency Number Association (NENA) which forms the basis for compatible deployment of this new service in Canada, the United States and around the world.

The change to NG9-1-1 will significantly enhance public safety communications services in an increasingly wireless, mobile society with new broadband network capabilities, notably:

- It will be a national level network that will facilitate emergency communications between citizens and emergency services.
- It will be a standards-based, secure platform specifically for 9-1-1 emergency communications across Canada.
- It will provide OPP PCC Communicators with enhanced caller location and subscriber information, improving their ability to dispatch officers as quickly as possible.
- NG9-1-1 will improve interoperability between emergency services agencies by allowing P-PSAPs to transfer calls efficiently and seamlessly share information from PSAP to PSAP.
- NG9-1-1 will allow the public to real-time text (RTT) 9-1-1 directly and in the future, allow callers to send photos and videos.

By March 1, 2022, all networks were updated to prepare for NG9-1-1. Additional milestones will be put in place by the CRTC, culminating in the decommissioning of the existing 9-1-1 system and full implementation of NG9-1-1 by March 2025.

The OPP is a national leader in NG9-1-1 adoption and implementation and has committed resources to ensuring the safety and security of the new NG9-1-1 network.

Working in partnership with hardware and software stakeholders, the OPP is expecting to begin the NG9-1-1 migration process early in 2024.

**THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
BY-LAW NUMBER 2024-28**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF CHISHOLM TO
CLOSE, STOP UP AND DECLARE THE LANDS TO BE SURPLUS AND TO SELL PART
OF THE ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF BROKEN LOT 16,
CONCESSION 13, TOWNSHIP OF CHISHOLM, AND MORE PARTICULARLY
DESCRIBED BELOW.**

WHEREAS the Corporation of the Township of Chisholm has deemed it necessary and expedient to close, stop up and declare the lands to be surplus and to sell to the adjoining land owners the untravelled portion of the original shore road allowance in front of Broken Lot 16, Concession 13, Township of Chisholm, more particularly described below.

AND WHEREAS the closing, stopping up and sale of said road allowance does not deprive any person of the means of ingress or egress to and from his or her land or place of residence.

AND WHEREAS the lands described herein are no longer required for the purpose of a road allowance in this location.

AND WHEREAS a Notice of this By-law was published on two occasions in the North Bay Nugget in excess of one month before the hearing.

AND WHEREAS the lands described herein are surplus for Township purposes.

AND WHEREAS Council has not heard from any person who has claimed that his/her lands will be prejudicially affected by the passing of this By-law.

NOW THEREFORE the Council for the Corporation of the Township of Chisholm enacts as follows:

- (1) All the original shore road allowance situate, lying and being in the Township of Chisholm, in the District of Nipissing, and more particularly described as follows:

THAT part of the original shore road allowance in front of Broken Lot 16, Concession 13, Township of Chisholm, District of Nipissing, as shown on Plan 36R15265 and designated thereon as Part 1.

is hereby closed and stopped up.

- (2) That the unopened portion of the said shore road allowance will be declared surplus lands.
- (3) That the unopened portion of the said shore road allowance described in paragraph 1 of this By-law may be sold to the owner of PIN 49189-0360 (LT) PCL 25198 SEC NIP; Pt Lt 16 Con 13 Chisholm Pt 2 NR1264; Chisholm; District of Nipissing.

- (4) That the Mayor and the CAO Clerk-Treasurer of the Township of Chisholm are hereby authorized to sign documents and receive money as required to carry out the intent of this By-law.
- (5) This By-law comes into force and effect upon a certified copy of the By-law being registered in the Land Titles Office for the District of Nipissing.

READ a first time in open Council this 8th day of October, 2024.

READ a second time in open Council this 8th day of October, 2024.

READ a third time in open Council this 8th day of October, 2024.

Mayor, Gail Degagne

CAO Clerk-Treasurer,
Jennistine Leblond

DRAFT

I, **JENNISTINE LEBLOND**, CAO and Clerk-Treasurer of the Township of Chisholm, in the District of Nipissing, hereby certify:

That this is a true copy of By-Law No. 2024-28, passed by the Council of the Township of Chisholm on the 8th day of October, 2024.

CAO Clerk-Treasurer,
Jennistine Leblond

DRAFT

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: October 3, 2024
RE: Snowmobiles and OPP traffic stats

Further to the September 24th 2024 Regular Council meeting the following has transpired with regards to the South Shore Snowmobile Club Agreement:

- Staff met with members of the Ontario Federation of Snowmobile Clubs (OFSC) District 11 (Near North Trail Association) and the South Shore Snowmobile Club.
- OFSC District 11 Manager sent additional sign options to staff. Trying to keep signage simple and highly visible, staff are recommending adding a simple “Trail on Road” and “Slow” signs.
- Note that the trail signage gets taken down for the off season and has not been put back up yet.
- OFSC also reached out to the OPP SAVE program looking for statistics specific to snowmobiles in Chisholm. This then had a member of the OPP call the CAO to ask questions about the September 24th Council meeting.
- The CAO was provided with traffic statistics from the OPP for December 1st 2023 to March 31, 2024. The report is not public but the CAO can share the following; there were no occurrences with snowmobiles in Chisholm in this time frame. Since last winter was not great weather wise for the snowmobilers, the CAO has asked for similar information for the December 1, 2022 to March 31, 2023 time frame and did not have the information in time for the Council package. If it is received prior to the Council meeting, the CAO will give a verbal update.

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding between the Ontario Federation of Snowmobile Clubs and the local snowmobile club known as the South Shore/Restoule Snowmobile Club, and the Corporation of the Township of Chisholm.

On this _____ day of _____ 2024, we the undersigned, owners/occupiers of the premises that are as follows:

- *Unopened/Open road allowance lots 2, 3, 4, 5, and 6, Concession 14 ("C110D" Trail Hill Siding trail to rail line)*
- *Opened road allowance (Municipally maintained road known as Maple Road) starting at Lots 1-12 Concession 4 and 5 AND heading north to rail line at Pioneer Road.*

in the Township of Chisholm, district of Nipissing, do hereby give the undersigned named for the South Shore/Restoule Snowmobile Club, as a member in good standing of the Ontario Federation of Snowmobile Clubs, hereinafter referred to as the OFSC, permission to legally enter, establish, groom, maintain, sign and use that portion of the premise herein designated for the purpose of allowing individual trail permit members of the OFSC to use said designated premises for snowmobiling under the following terms and conditions:

- 1) This MOU is valid for the period commencing November 2024 and ending April 2025. The local snowmobile club shall request in writing a yearly renewal before December 15th prior to the commencement of the snowmobile season. Failure to do so will result in the township's refusal to execute the Memorandum of Understanding. Council if in concurrence of the request shall pass a resolution to execute the MOU.
- 2) The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current membership card or certificate or this agreement shall be immediately null and void.
- 3) The local snowmobile club will provide liability insurance in the amount of \$15,000,000 for liability arising from the grooming, maintenance and use of the snowmobile trail but only with respect to the negligence of the local snowmobile club for those operations usual to a snowmobile trail. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises.
- 4) The insurers will add the landowner as an additional insured but only with respect to liability arising from the operations of the named local snowmobile club. Coverage will be extended to the location listed in the landowner agreement through an insurance policy held by the OFSC and its member organization snowmobile club.
- 5) The above referenced insurance liability policy will not provide any coverage for the willful misconduct and or negligence on the part of the landowner.

- 6) The designated premises shall be identified on the map, as shown on Schedule 'A' attached hereto and forming part of this MOU.
- 7) It is understood that the Snowmobile Club, with the owners/occupier's written consent on each occasion, shall have access to the designated premises prior to and after the winter months for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
- 8) Notwithstanding no. 7 above, it is understood that the existing trails on unopened road allowance may be brushed, but there shall be no cutting of any trees.
- 9) It is understood that there shall be no excavation and/or removal of aggregate material on any township road allowances.
- 10) It is understood that regulation signs to Ontario Federation of Snowmobile Clubs standards shall be erected, where required, on all trails.
- 11) The Snowmobile Club accepts full responsibility for the removal of any snow accumulations on a daily basis, so as to prevent any accumulation and hazard to the motoring public, as per By-Law 2019-28, as shown on Schedule "B" attached hereto and forming part of this MOU, being a by-law to regulate the use and care of roads in the Township of Chisholm.
- 12) All township residents shall have the use of the aforesaid road allowances and crown land within the Township of Chisholm.
- 13) The Snowmobile Club shall maintain that portion of the designated premises to be used by individual snowmobile trail permit members in reasonably good condition for snowmobiling purposes only, and; remove on any basis any litter caused by individual trail permit members.
- 14) The Snowmobile club shall report any public liability and personal property damage that they are aware of to the Township of Chisholm office. Any damages or expenses occurring as a result of the occupation of this property by the Snowmobile Club shall be the responsibility of the Snowmobile Club. Restoration and/or repair of any damaged municipal property shall be under the direction of the Public Works Supervisor or alternate.
- 15) It is agreed and understood that the Snowmobile Club is aware of the telecommunications tower that has been erected on the unopened road allowance between Concessions 14 and 15 on the west side of Alderdale Road. It is understood that the Snowmobile Club shall report any public liability and personal property damage to the telecommunications tower and/or associated equipment to the Chisholm office. Any damages or expenses occurring to this equipment as a result of the occupation of this property by the Snowmobile Club

shall be the responsibility of the Snowmobile Club. Restoration and/or repair of any damaged telecommunications property shall be under the direction of the spectrum Group.

- 16) It is understood that the Snowmobile Club will reinstall the concrete barricades on the unopened road allowances and the railbed trails that front on Township roads, immediately following the commencement of the snowmobile season, and no later than May 21st. Failure to do so will result in the township's Public works Department doing the work and billing the Club.
- 17) Each party hereto shall give the other thirty (30) days written notice prior to any changes to, or cancellation of this agreement. However, the Club's failure to comply with any of the items in this Memorandum of Understanding shall be considered valid reason for the Township of Chisholm to immediately terminate the Memorandum of Understanding. Upon termination of this Memorandum of Understanding, further use of this trail system will be considered as trespassing and may result in prosecution under the Trespass to Property Act.
- 18) Representative of the local snowmobile club are hereby authorized to be the owner/occupier's agent(s) to cooperate with local law enforcement agencies in their efforts to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
- 19) The landowner/occupier and the local snowmobile club mutually confirm that the landowner/occupier, by signing this MOU is not requesting nor granting permission for a registered easement over the designated premises.

The South Shore/Restoule Snowmobile Club, its wardens and executive are hereby authorized to be the undersigned owner/occupier's agent(s) to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O 1990, C.T.21; the Motorized Vehicles Act 1990, C.M.44, as amended, and the Occupiers Liability Act R.S.O. 1990, C.O.I.

LANDOWNER/OCCUPIER

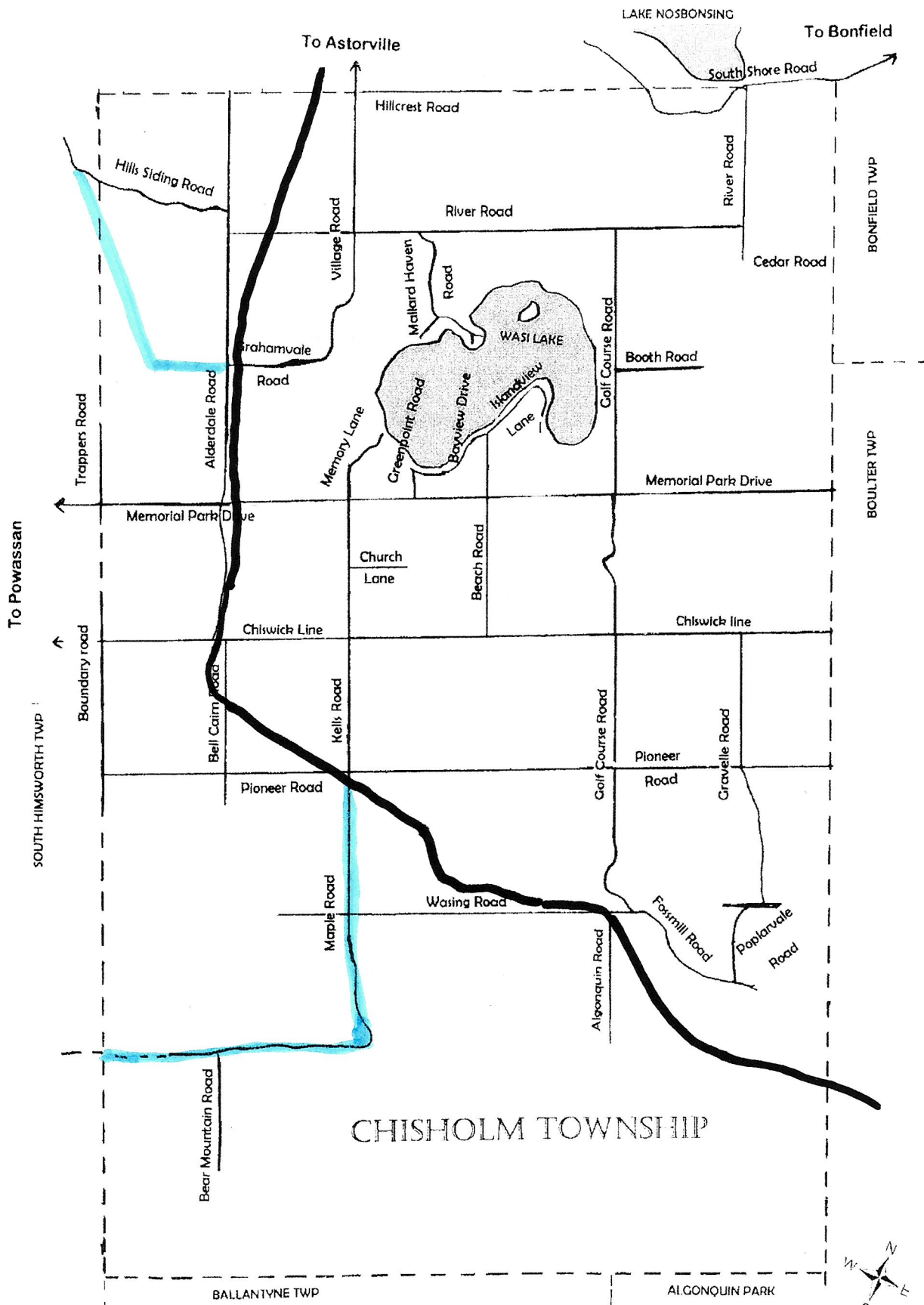
SNOWMOBILE CLUB

Mayor, Gail Degagne

Aaron Rodgers, President SSRSC

Jennistine Leblond, CAO Clerk-Treasurer

Schedule 'A'



- - Railway
- - SSRSC Trails

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor

Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council

From: Jenny Leblond

Date: October 3, 2024

RE: Municipal Housing Infrastructure Program – Housing Enabling Core Servicing Stream (MHIP-HECS)

The government is investing \$1 billion dollars in the Municipal Housing Infrastructure Program. There is \$400 million set aside for the Housing Enabling Core Servicing stream of the MHIP.

At first glance it does not look like the township would qualify for this funding pot BUT in conversations with the Ministry of Infrastructure \$120 million has been set aside to support projects in small, rural and northern municipalities without housing targets. Please find attached a few slides from a presentation the CAO attended on the program.

The MHIP-HECS program is a 50/50 split between province and municipality.

The CAO and Operations Superintendent have discussed our shovel ready projects and are recommending that we apply for the hard surfacing of Memorial Park Drive from Alderdale to Kells. This is a planned project for 2025 and if we are able to secure funding it would allow us to continue with our gravel application program.

Projected costs of hard surfacing the above section of road would be \$200,000.

Proposed Resolution:

Be it resolved that Council of the Corporation of the Township of Chisholm direct staff to apply for the Municipal Housing Infrastructure Program – Housing Enabling Core Servicing Stream (MHIP-HECS) to hard surface Memorial Park Drive from Alderdale Road to Kells Road.

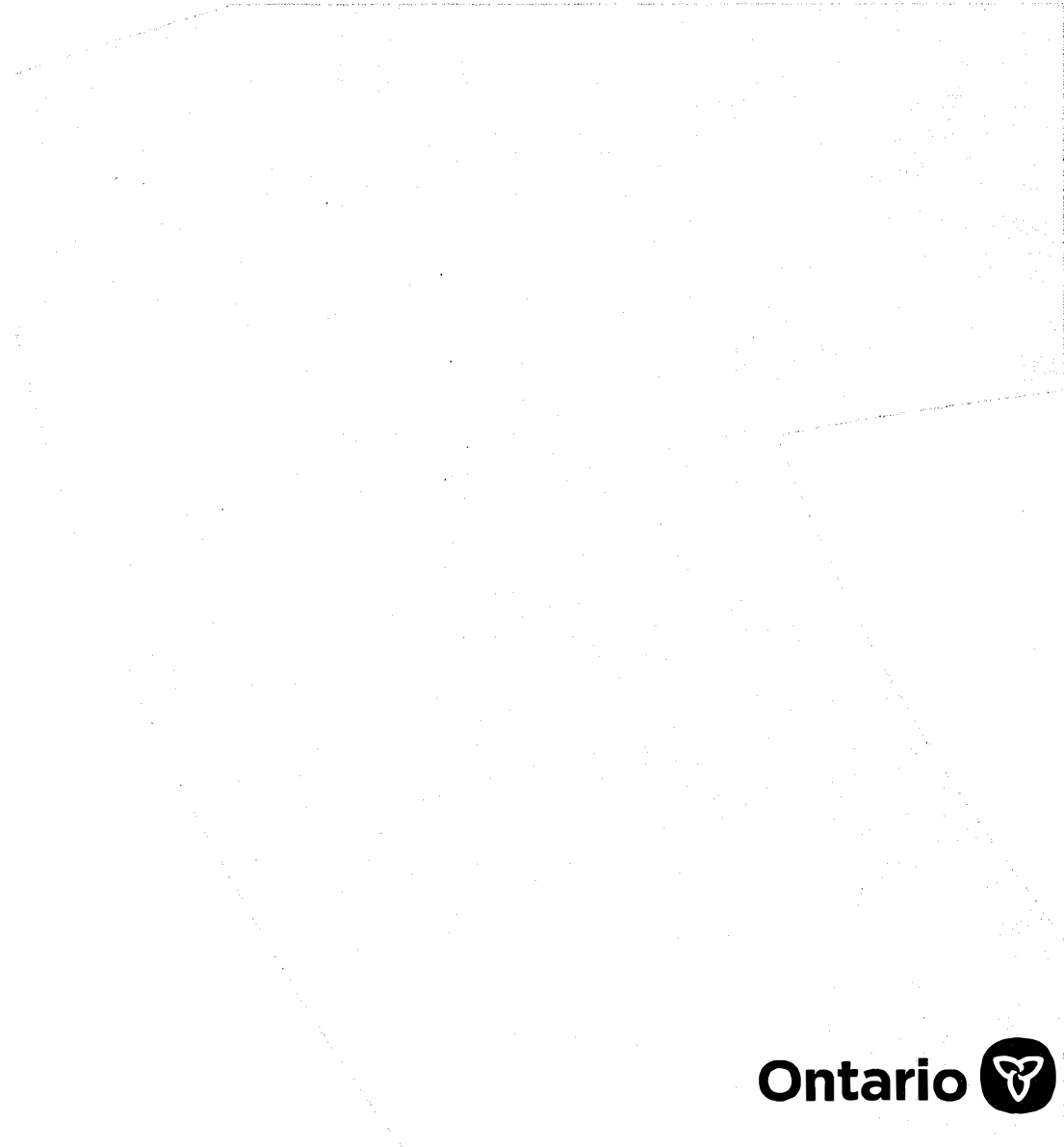
Ministry of Infrastructure

Municipal Housing Infrastructure Program – Housing-Enabling Core Servicing Stream (MHIP-HECS)

Webinar – Association of Municipalities of Ontario/Ministry of Infrastructure

September 2024

Program Overview



Municipal Housing Infrastructure Program

- The Ontario government is making targeted investments in critical infrastructure to support growing communities and build a strong fiscal foundation for future generations.
- The government is investing \$1 billion for the **Municipal Housing Infrastructure Program (MHIP)** to largely support core infrastructure projects, such as roads and water infrastructure to enable housing for growing and developing communities.
- Beginning on August 21, the Ontario government is accepting applications for funding under the \$400 million **Housing-Enabling Core Servicing (HECS)** stream of the **MHIP** to build, maintain, and repair core assets such as municipal roads, bridges and culverts.
- Earlier last month, Ontario also announced the launch of a second intake of applications under the \$1.2-billion **Housing-Enabling Water Systems Fund (HEWSF)**. Combined, the MHIP and the HEWSF are providing municipalities with more than \$1.9 billion in provincial funding for housing- and community-enabling infrastructure, as part of the province's capital plan of over \$190 billion to build critical infrastructure and support growing communities.
- The remaining funding under **MHIP** will help municipalities target other key infrastructure priorities, including maintaining the health and safety of local water and wastewater systems. More information about the program, including eligibility and application intake details, will be announced later this year.

Housing-Enabling Core Servicing Stream

The \$400 million **Housing-Enabling Core Servicing (HECS)** stream of the \$1 billion **Municipal Housing Infrastructure Program (MHIP)** is an application-based intake to build, maintain, and repair core assets such as municipal roads, bridges and culverts that will support the construction of new homes.

Overview

- Municipalities that own road and bridge assets will be eligible to apply for one project, with a maximum of 50% (up to \$20 million) of provincial contribution to eligible project costs.
- Privately-owned assets are not eligible for this program.
- The application intake for the program launched on **August 21, 2024, and will close on October 18, 2024.** With these timelines, municipalities will be able to fund their projects.
- This funding intake is a competitive process and funding approval is not guaranteed.

Objectives

- Enable housing opportunities and promote growth; and
- Improve and develop more reliable road and/or bridge assets to support this growth.

Project Conditions

Project eligibility will be based on the following conditions:

Category	Details
Applicant Eligibility	<ul style="list-style-type: none"> • Municipalities (i.e., upper, lower and single tiers) that own road and bridge assets are eligible. • Municipalities that have New Deal agreements in place are not eligible (either as a primary or co-applicant). • Each eligible applicant can submit a maximum of one project application. • Joint-municipal projects, including joint ownerships, are eligible to apply. However, it will be counted as one project for each individual municipality. • If project applications support the same housing development area, this must be submitted as a joint application. • Municipally-led submissions that cross indigenous borders and positively impact indigenous communities are eligible.
Eligible Asset Type	<ul style="list-style-type: none"> • Roads; and • Bridges (bridges include culverts with a span greater than 3 metres).

Project Conditions (continued)

Project eligibility will be based on the following conditions:

Category	Details
Eligible Project Types	<ul style="list-style-type: none"> • Projects must include a capital component and may also include pre-construction planning and design work. • Planning and design work are not eligible as stand-alone projects. • Projects must enable housing development. • Any of the following project types: new construction; rehabilitation/repair; reconstruction; or expansion. • Projects must have a clear start (no later than September 30, 2025) and end (no later than March 31, 2028). • Projects can be stand-alone or a component of a larger project. • Projects must be in the process of or completed design and planning at the time of application. • Projects must meet all relevant provincial regulatory requirements. • The application must include a clearly defined scope of work to enable a comprehensive assessment of the project (financial, technical, risk, etc.).
Ineligible Project Types	<ul style="list-style-type: none"> • Projects that have started construction. • Indigenous projects as stand-alone projects (however, municipally led submissions that cross indigenous borders and positively impact indigenous communities will be considered as eligible. These projects are eligible to be submitted through municipal-led applications). • Planning and design work as stand-alone projects. • Projects that include assets located on private land. • Recreational trails and paths (trails that are solely intended for cross-country skiing, mountain biking or the use of motorized snow vehicles or offroad vehicles). • Roads within a subdivision unassumed by a municipality. • Trade corridor and industrial roads (except portions that connect communities and maintain and enable housing).

Project Conditions (continued)

Projects must comply with the following conditions (summarized) to be considered eligible:

1. **Project start:** Projects must have a clear start and end date. The project must start no later than September 30, 2025. The project start could include pre-construction soft costs (i.e., design, planning, engineering, project management, etc.).
2. **Project completion:** Projects must be completed by March 31, 2028.
3. **Housing development:** Projects must enable housing such as an increase in housing units created.
4. **Financial sustainability:** Projects should have a financial plan in place to operate the asset(s) and should not be dependent on or seek senior level government support for operational funding as well as any potential cost over-runs or escalations experienced on a project.
5. **Land acquisition:** Any land acquisition must occur before an application is submitted.
6. **Duty-to-Consult:** Projects cannot start capital work (e.g., construction, site preparation, etc.) until the provincial government has confirmed in writing that all Duty-to-Consult (DTC) requirements have been met.
7. **Asset management plans:** Projects should be informed by an applicant's asset management plan (AMP). This means the proposed project was identified based on the plan's prioritized lifecycle activities (e.g., construction, maintenance, renewal, rehabilitation, replacement, etc.) for the applicable asset category.
8. **Accessibility standards:** Projects must meet or exceed the requirements of the highest published accessibility standard in a jurisdiction in addition to applicable provincial building codes and relevant municipal by-laws.
9. **Ministry of Transportation (MTO) Highway Corridor Management:** As per Public Transportation and Highway Improvement Act (O. Reg. 104/97), MTO has the authority to control work within the Permit Control Area of a provincial highway. MTO permit control areas can be viewed through the Highway Corridor Management System (HCMS). MTO's Corridor Management program area reviews applications and submissions for third parties to conduct work along provincial highways and issues permits to allow the work to proceed. Third party proponents, including municipalities and developers, need a permit from MTO to conduct work within or adjacent to provincial highways. Municipalities (and proponents of the development) should be aware of MTO's requirements early in the process through pre-consultation. **If any part of the land for which the project or supported housing development is within 400m of a provincial highway, the municipality (or proponent of the development on the municipality's behalf) must arrange a pre-consultation meeting with MTO through the HCMS.** If applicable, the pre-consultation number from MTO must be provided in the Technical Schedule of the application.

Sample Staged Project Evaluation

Projects will be assessed in collaboration with the Ministry of Transportation and the Ministry of Municipal Affairs and Housing on the following factors:

Criteria	Guide
Stage 1	
Note: Projects that fail on any one of Stage 1 criteria do not move on to Stage 2.	
Mandatory Criteria	<ul style="list-style-type: none"> • Application completeness • Applicant eligibility
Meeting Program Outcomes	<ul style="list-style-type: none"> • New Housing Units created (yes / no) • Start Date and End Date
Stage 2	
Road/Bridge - Project Readiness	<ul style="list-style-type: none"> ▪ Project is complete or nearly complete planning and design (e.g. EAs, engineering). Land is acquired.
Technical Merit - Housing Enabling	<ul style="list-style-type: none"> ▪ Total number of new housing units enabled (by year) as a result of the project ▪ Comparison of new housing units enabled as a result of the project by 2031 to the remaining gap to achieve the municipality's provincially-assigned 2031 housing target (if applicable) ▪ Cost per housing unit enabled (calculated as provincial contribution to the total project cost divided by number of housing units enabled)
Technical Merit (Roads and Bridges)	<ul style="list-style-type: none"> ▪ Improves and/or makes road/bridge assets more compatible with the proposed development ▪ Meets provincial regulatory requirements and applicable design standards ▪ Will provide road/bridge capacity to accommodate anticipated development-driven demand
Financial Capacity	Financial capacity of municipality to support the municipal contribution (including funding sources such as debt, reserves, loans, development charges)
Housing Development Readiness	Status of proposed housing development i.e., alignment to land use planning priorities and outcomes, as set out in the 2024 Provincial Planning Statement, and municipal official plans and zoning by-laws
Joint Applications	Determined through number of co-applicants on a single project



CANTON – BONFIELD – TOWNSHIP

SEP 27 2024

FROM THE OFFICE OF MAYOR NARRY PAQUETTE

365 Highway 531

Bonfield ON. P0H 1E0

Email: npaquette@bonfieldtownship.com- Website: www.bonfieldtownship.com

TELEPHONE (705) 776-2641 – FAX/TELECOPIEUR (705) 776-1154

September 24th, 2024

Township of Chisholm
2847 Chiswick Line RR 4
POWASSAN ON P0H 1Z0



Dear Mayor and Council

It is the Township of Bonfield Council's custom to hold a solemn ceremony on or about November 11th-Remembrance Day-to honour Canada's fallen soldiers from the War of 1812 through Afghanistan. We celebrate the men and women who fell while serving and protecting this great country. This is a traditional ceremony which is held at the eleventh hour of the eleventh day of the eleventh month each year.

This year, once again, we will hold a simple ceremony at the Township's Cenotaph located at 365 Highway 531 on municipal grounds at the Kaibuskong Park. Our local veterans, members of various Royal Canadian Legions, Veterans Affairs, First Nations, Ontario Provincial Police, Members of Parliament, Knights of Columbus, residents, local schools and surrounding municipalities who observe the tradition of Remembrance Day will be invited to the ceremony.

I would like to extend to you an invitation to attend this ceremony which begins at 10:45 am (and will end at approximately 11:30 am) on **Sunday, November 10th, 2024**. The Cenotaph is located in the Kaibuskong Park at 365 Highway 531, Bonfield Ontario.

Sincerely yours,

Narry Paquette

Narry Paquette, Mayor
Township of Bonfield



The Royal Canadian Legion, Branch #445
P.O. Box 312
Callander ON P0H 1H0
Office: 1-705-752-3773

OCT 01, 2024

OCT 01, 2024

Response by: Oct 28,2024
September 25,2024

Dear Friend:

*LORD GOD OF HOSTS, BE WITH US YET,
LEST WE FORGET, LEST WE FORGET*

The distribution of poppies and wreaths is the Legion's only appeal for funds.

The funds collected through the annual Poppy Campaign are held in a trust to for the benefit and welfare of veterans, their families and dependents and for Youth and Education in your community. Through bursaries, the children and grandchildren of service personnel are assisted in their pursuit of a post secondary education.

Your contributions since the last campaign have been dispersed to Assistance to Veterans and Dependents and to Youth and Education.

Please indicate if you would like your wreath:
(the price of a 20" wreath is \$65.00)

Pre-laid at the cenotaph prior to the service on November 11th _____
Laid at the cenotaph on November 11th - _____
Laid by – (please print name) _____

A donation: _____

Please send the above information to:
Royal Canadian Legion
P.O. Box 312
Callander ON P0H 1H0

Or Fax it to: 705-752-2614
Email: rcl445@cogeco.net

Yours in Remembrance,

Fay Bayer
Fay Bayer
Poppy Chair
1-705-825-0342

Amanda Hiscock
Amanda Hiscock
Poppy Co-Chair
1-705-471-9469

We Shall Remember Them

**Township of Chisholm
RESOLUTION
Local Government Week 2024**

WHEREAS October 20 to 26, 2024 is Local Government Week in Ontario, an opportunity to reflect on the vital services delivered by municipal governments; and

AND WHEREAS municipal governments play a vital role in helping to define the character, priorities, physical make up, and quality of life of communities across Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Chisholm, do hereby join with partners such as the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) in acknowledging and celebrating the work of local municipalities by proclaiming October 20 to 26, 2024 as 'Local Government Week' in the Township of Chisholm

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: October 3, 2024
RE: Recreation Committee – Community Sport and Recreation Infrastructure Fund – Stream 1: Repair and Rehabilitation

Further to the memo to Council in the September 10th Council Package, staff wish to update on the amounts that the quotes are coming in at to resurface the tennis courts and add pickle ball lines.

A reminder that the funding pot is a 50/50 province/municipality split but there is a special consideration form that can be filled out to apply for a 70/30 split. No guarantee to get the special consideration.

The last memo had preliminary estimates coming in at \$50,000 to \$60,000 when in reality the first quote came in at \$80,000. We also found a company who has a new product that has better durability than the traditional acrylic and a life span of 25+years. We did not receive the quote from this new company in time for the Council package. If received prior to the meeting, the CAO will give a verbal update.

Council needs to discuss if they still want to proceed with the funding application if our portion increases.

Note: Application deadline is October 29th 2024.



www.on.legion.ca

**The Royal Canadian Legion
Ontario Command**

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be once again printing over **10,000 copies** of our **12TH annual “Military Service Recognition Book”**, scheduled for release by October 2025. This unique remembrance publication recognizes and honours our Province's Veterans and helps us fulfill the Legion's role as the **“Keepers of Remembrance”**. Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success. We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”**

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

Derek Moore
President



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>		<u>HST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,579.65	+	\$335.35	=	\$2,915.00
Inside Front/Back Cover (Full Colour)	\$2,243.36	+	\$291.64	=	\$2,535.00
2 Page Spread (Full Colour)	\$3,588.50	+	\$466.50	=	\$4,055.00
Full Page (Full Colour) 7" X 9.735"	\$1,765.49	+	\$229.51	=	\$1,995.00
½ Page (Full Colour) 7" X 4.735"	\$969.03	+	\$125.97	=	\$1,095.00
¼ Page (Full Colour) 3.375" X 4.735"	\$575.22	+	\$74.78	=	\$650.00
1/10 Page (Full Colour b/card) 3.375" X 1.735"	\$349.56	+	\$45.44	=	\$395.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6





THE ROYAL CANADIAN LEGION *ONTARIO COMMAND*

DEAR VALUED SUPPORTER

Thank you for your pledge to the “Military Service Recognition Book”, a project of The Royal Canadian Legion, Ontario Command.

This annual publication helps identify and recognize many of the Veterans of Ontario who served their country. As “Keepers of Remembrance”, The Royal Canadian Legion strives to perpetuate the sacrifices that our soldiers and their families made for our freedom. The Military Service Recognition Book serves as a reminder for generations to come, of the contributions our veterans made to the creation of our nation and the continuance of Canada as a protector of freedom.

Our organization is Canada’s largest Veterans organization dedicated to serving them through advocacy, emergency assistance and providing free of charge assistance with pension applications. We are not affiliated with any level of government, nor do we receive funding from any level of government. Branches rely on membership dues, fundraising activities and donations. In Ontario we have over 390 branches with over 200 Ladies’ Auxiliaries made up of over 91,000 men and women. Together they support their communities through countless hours of volunteer work to support sponsorships of youth activities such as track and field, soccer, hockey, Cadets, Boy Scouts and Girl Guides. Branches award over \$815,000 each year in grants from poppy funds to ex-service and still serving personnel and/or their dependents.

With the support of our Branches and Ladies’ Auxiliaries our Command disburses over \$620,000 each year through our Charitable Foundation to Hospitals, Long Term Care Homes and Volunteer Fire Services for much needed medical equipment and over \$200,000 in bursary awards to deserving students.

Your support for this project helps support Veteran Transition Programs of the Royal Canadian Legion, Ontario Command.

Please Note: The Royal Canadian Legion Ontario Command is a non-profit association, but not a registered charitable organization, therefore a tax receipt will not be issued.

There will be over 10,000 hard copies of this book printed and distributed free of charge in our communities throughout Ontario. Copies will be given by branches to public schools and libraries which can be used as a teaching tool. An electronic version of our publication will also be posted on our website www.on.legion.ca.

Again thank you for your sponsorship and support of this very worthwhile project.

Yours sincerely,

Derek Moore
President
Ontario Command



REGULAR COUNCIL MEETING

HELD

September 24th, 2024

2024-204

Moved by Councillor Champagne

Seconded by Councillor Trahan

WHEREAS on February 27th, 2024, Council for the Municipality of East Ferris supported a resolution received from the Town of Petrolia calling upon both the Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA) Boards to re-establish a combined OGRA and ROMA annual conference;

AND WHEREAS on May 16th, 2024, correspondence was received from ROMA Chair, Robin Jones, stating that in 2019 the ROMA Board of Directors and the OGRA Executive Committee decided not to hold a joint conference, but agreed that there are matters the organizations can work together on;

AND WHEREAS with ROMA being the rural voice of the Association of Municipalities of Ontario (AMO) it makes great sense for the ROMA and AMO conferences to be a combined conference, not only financially for municipalities but also for availability for participation of members of Council and staff;

AND WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, moving to a combined ROMA/AMO conference provides a better respect to their availability and participation;

NOW THEREFORE BE IT RESOLVED that the Council for the Municipality of East Ferris call upon both the ROMA & AMO Boards to establish a combined ROMA/AMO annual conference;

BE IT FURTHER RESOLVED should the conferences be combined and held during the winter months, as has been past practice for the ROMA conference, that a hybrid participation option be considered as winter weather can be unpredictable and not all persons who wish to attend can do so in person;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to ROMA, AMO, MPP Vic Fedeli, and all municipalities in Ontario.

Carried Mayor Rochefort

T: 705-752-2740

E: municipality@eastferris.ca

25 Taillefer Road, Corbeil, ON. P0H 1K0

eastferris.ca



East Ferris

MUNICIPALITY • MUNICIPALITÉ

CERTIFIED to be a true copy of
Resolution No. 2024-204 passed by the
Council of the Municipality of East Ferris
on the 24th day of September, 2024.

Kari Hanselman, Dipl. M.A.
Clerk



The Corporation of the Town of Cobourg

Resolution

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Sent via email

September 27, 2024

Please be advised that the Town of Cobourg Council, at its meeting held on September 25, 2024, passed the following resolution:

WHEREAS the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger; and

WHEREAS these aftermarket batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations; and

WHEREAS unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community and charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results; and

WHEREAS as Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities.

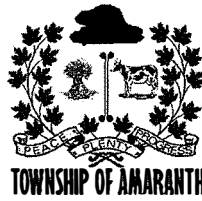
NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg supports the resolution from the from Municipality of Wawa regarding regulations for the importation of safe use of lithium-ion batteries; and

FURTHER THAT the Council of the Corporation of the Town of Cobourg does hereby support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries; and

FURTHER THAT Council does hereby call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries and that this resolution be shared with the Township of Otonabee-South Monaghan, the Ontario Municipal Fire Prevention Officers Association and all Ontario Municipalities.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services



374028 6TH LINE • AMARANTH ON • L9W 0M6

September 18, 2024

AMCTO Advocacy Team
2680 Skymark Ave, Suite 610
Mississauga, ON L4W 5L6

Senty by Email to: advocacy@amcto.com

Re: Provincial Updates to the Municipal Elections Act

At its regular meeting of Council held on September 18, 2024, the Township of Amaranth Council passed the following resolution.

Resolution #: 3

Moved by: G. Little

Seconded by: B. Metzger

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections.

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process,

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities.

WHEREAS the *Municipal Elections Act, 1996* (MEA) will be 30 years old by the next municipal and school board elections in 2026.

WHEREAS the MEA sets out the rules for local elections, the *Assessment Act, 1990* and the *Education Act, 1990* also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario.

WHEREAS with rules across three pieces of legislation, and the *MEA* containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill.

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce.

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges.

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities.

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration.

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections.

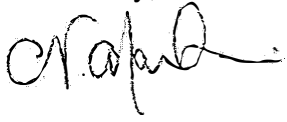
BE IT RESOLVED THAT The Township of Amaranth calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

And Be It Further Resolved that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca), Sylvia Jones MPP (sylvia.jones@ontario.ca) and AMCTO (advocacy@amcto.com)

CARRIED

Please do not hesitate to contact the office if you require any further information.

Yours truly,



Nicole Martin, Dipl. M.A.
CAO/Clerk

cc. All Ontario Municipalities

Minister of Municipal Affairs and Housing (minister.mah@ontario.ca)

Minister of Education (minister.edu@ontario.ca)

Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca)

Minister of Finance (Minister.fin@ontario.ca)

Premier of Ontario (premier@ontario.ca)

Sylvia Jones MPP (sylvia.jones@ontario.ca)